SCHOLARSHIP FOR PERIODS OF RESEARCH ABROAD TO COMPLETE THE FINAL DISSERTATION – DEPARTMENT OF LEGAL STUDIES - UNIVERSITY OF BOLOGNA

The Department of Legal Studies of the University of Bologna is offering grants to students who are about to graduate to carry out a research period abroad to write their final dissertation.

WHO CAN APPLY

Students who are about to graduate with a Bachelor’s or Master’s degree in Law or Legal Studies. For this call, a student is about to graduate or graduating when he has signed and agreed on, together with his supervisor, the title and the scope of the final dissertation by completing the form attached to the call.

DEADLINE: 13th July 2021

The period of research abroad must begin no earlier than 60 days and no later than 6 months from the deadline of the selection in which the student is participating (e.g.: for a selection with a deadline of 13/07/2021 the departure must be no earlier than 13/09/2021 and no later than 14/01/2022).

Based on a justified request to be presented at the application stage, it is possible to leave after 30 days from the selection deadline, with no guarantee that the grant will be paid before departure. The allocation of grants is intended to allow part of the preparation or continuation of the thesis abroad. Consideration will be given to projects and theses on issues with an international content or approach and, in any case, only projects in which the search for material and information and/or attendance at research laboratories abroad proves to be of particular importance and usefulness.

AMOUNT OF THE SCHOLARSHIP

Scholarships vary from €1,000 to €3,100. Please note that the scholarships are not exempt from taxation. No grant will be awarded for remote mobility.

Payment of the grant will be made in a single operation. Scholarships are intended as a partial financial aid to the expenses related to the research period abroad, which cannot be less than 3 months and more than 6 months.

ELIGIBILITY REQUIREMENTS AND EVALUATION CRITERIA

The admission requirements are:
- minimum level B2 knowledge of English or another language in which the research is to be carried out;
- a weighted average of the exams equal to or higher than 25/30

In evaluating projects, the Commission will follow the following criteria listed in order of priority:
Study project submitted by the student (priority will be given to students who have never carried out study abroad in a university context);
The curriculum of studies with the average calculated according to the criteria decided by the Academic Organs for admission to the final examination. It should be noted that credits accrued and recorded at the date of the deadline of the call will be counted.

The Commission will ensure the respect of the representativeness of different supervisors within the list of successful candidates. The overall assessment of the candidate will be expressed on a scale of 100, with the threshold for eligibility set at 60/100. In the event of a tie in merit between two or more students, the youngest age prevails.

ELIGIBLE CANDIDATES

Candidates who, although not successful and therefore awarded the scholarship, are found to be eligible in the final ranking, will still be authorized to carry out their activities abroad in the location and for the period indicated in the application form. The authorization will guarantee the insurance coverage and will allow the student to acquire credits related to the preparation of the final test abroad, provided that the administrative requirements have been met. Successful and eligible candidates may request the full integration and recognition in their career of the activities carried out abroad, declaring in their application the educational activity for which recognition will be requested. This must be done in compliance with any internal course procedures relating to the carrying out of internships/final exam preparation abroad.

APPLICATION PROCEDURE AND SUBMISSION

Applications to take part in the competition may be submitted from 9 a.m. on 24 May 2021 and must be submitted no later than 1 July 2021 at 13.00 exclusively by accessing the "Students Online" platform.

To do so you must:
1. Access https://studenti.unibo.it/ using your University credentials;
2. Click on the "Announcements" button;
3. Select the call for applications "BANDO PER L'ATTRIBUZIONE DI PERIODI DI RICERCHIA ALL'ESTERO ATTININENTI ALLA TESI DI LAUREA - CORSI DI STUDIO DEL DIPARTIMENTO SCIENZE GIURIDICHE" of Bologna.

Please note that only students who meet the requirements of the call for applications will be able to fill in the online application form.

To receive assistance or guidance in filling in the application online, students may contact the Studenti Online Help Desk by telephone at the following number: +39(0)512099882 from Monday to Friday, from 09.00 to 13.00 and from 14.00 to 17.00 or they may send an e-mail to help.studentionline@unibo.it.

Communications relating to the application will be sent exclusively to the institutional address name.surname@studio.unibo.it.

NOTES:
a. The application is only valid if the student completes the above procedure;
b. It is advisable to check the contact details given in Students Online;
c. It is not possible to send the application in paper format or by e-mail to the offices.

**DOCUMENTS TO BE ATTACHED TO THE APPLICATION**

To be considered, applicants must submit the following signed documents:

(a) Curriculum vitae, in European format, dated and signed;

b) In the case of graduate students, also attach a copy of the thesis in .pdf format;

c) Attachment A, duly filled in and signed, containing the following information: Name of the course of study to which the student belongs, total duration of the period abroad with an indication of the start and end dates of the stay, country of destination and host institution, teacher and thesis advisor.

N.B. If this information is not provided, the application will not be evaluated.

d) Detailed description of the project (written in Italian or English) relating to the thesis or the period following the award of the degree, signed by the student and the Unibo thesis supervisor.

The description of the project must contain the following points:
1) title of the project;
2) expected duration;
3) an abstract;
4) a description of the project objectives
5) the reasons for the choice of topic and location;
6) a description of the hosting research structure or group;
7) a description of the methodology that will be used in the project.

e) Declaration by the Unibo thesis supervisor, containing:
- Written approval of the thesis project or the period of study following the award of the degree, with attestation of the usefulness of the activity at the proposed foreign Facility;

- Declaration of the institutional links or contacts made abroad concerning the thesis project or the period of study following the award of the degree, indicating the name of the contact at the host structure who will follow the student in the thesis work abroad.

f) Declaration of possession of a minimum level B2 knowledge of English or another language in which the research is to be carried out. This knowledge can be demonstrated by:

- Language qualification carried out at the University Language Centre;
- International certification among those recognized by the Centro Linguistico di Ateneo at the following link: http://www.cla.unibo.it/idoneita-linguistica/equipollenza-dei-titoli-1
- Being a native speaker, to be demonstrated through a duly translated certificate of a lower or higher secondary school diploma obtained in the country of origin;
- Having obtained a first or second degree whose language of instruction is that of the project.

g) Copy of a valid identity document (back and front).
FINAL RANKING OF SUCCESSFUL APPLICANTS

The ranking list shall be proposed by the Committee and approved through a measure issued by the Head of AFORM - FORMAZIONE E DOTTORATO Area. It shall be published on the Notices, Tenders, and Competitions website at the following link: https://bandi.unibo.it/. The provision shall indicate the student's matriculation number, the amount, the destinations, and the periods of the course: it shall also include the list of eligible candidates who were not awarded a scholarship.

COMMUNICATION TO THE WINNERS AND MODALITIES OF ACCEPTANCE OF THE SCHOLARSHIP

Each winner shall receive notification of the amount awarded by email to the institutional address (name.surname@studio.unibo.it), together with the attachments necessary for acceptance and payment of the grant itself. This shall take place after the publication of the ranking list and after the issuance of the Provision of the AFORM Manager - AREA FORMAZIONE E DOTTORATO

Winners must submit the documentation required for the accreditation of the grant, signed in original and complete with a copy of a valid identity document, by sending it via their institutional e-mail address to: didatticasociale.dsg.international@unibo.it within the deadline of 7 working days from the sending of the e-mail notifying the allocation, otherwise, the allocation will be lost.

Please note that the scholarship disbursement time shall in no case be less than 60 days from the date of publication of the Provision of the AFORM Manager - AREA FORMAZIONE E DOTTORATO referred to in point 8 of this call for applications.

Given the impossibility of foreseeing the evolution of the COVID-19 epidemiological emergency, it is also possible to change the date of departure through a formal request, even after the publication of the ranking list, exclusively for reasons related to the adoption or continuation of health emergency measures that may have been adopted at international level and to the necessary reorganization of activities in the foreign destination facilities. The minimum and maximum duration of mobility, as well as the method of its use and the relative amount of the grant, declared in the acceptance phase, remain the same.

DOCUMENTS TO SUBMIT AT THE END OF THE PERIOD ABROAD

Mobility abroad will be managed through the AlmaRM application. The winners will receive instructions by e-mail from the Social Area of the Educational Services Department. At the end of the period abroad, and in any case within 30 days from the end of the mobility period and within 10 days from the final date of possession of degree requirements (to carry out the procedures for the recognition of the educational activity of thesis preparation abroad, where applicable), students, both successful and eligible, must submit to AFORM - Settore Servizi Didattici "Area Sociale":

- A dated and signed declaration from the person in charge of the host structure or head of the laboratory where the activity took place, attesting to the actual carrying out of the activity abroad for which the grant was awarded (Period Certificate);
- A short report on the research work carried out abroad written and signed by the student and countersigned by his/her Unibo supervisor (Final Report).
These documents must be uploaded in .pdf format to the AlmaRM application. The winners will receive the relative instructions and any templates by e-mail from the Settore Servizi Didattici "Area Sociale".

WAIVERS AND IMPEDIMENTS

Any successful or eligible candidate who, for any reason, wishes to withdraw from the grant must promptly inform AFORM - Settore Servizi Didattici "Area Sociale" by e-mail (sent from his/her institutional account nome.cognome@studio.unibo.it) addressed to didatticasociale.dsg.international@unibo.it. If the scholarship holder does not complete the stay abroad within the planned period, he/she shall be required to return the amounts already received. He/she will lose the right to re-apply for the further deadlines of the present call or the next call, should one be issued.

If at a date after the awarding of the scholarship, there should be any impediments to the regular use of the scholarship (e.g. maternity, serious and documented illness), the person concerned will still retain the right acquired to the scholarship. In this case, the person concerned shall inform AFORM - Settore Servizi Didattici "Area Sociale" (Educational Services "Social Area" Sector) of the reason for the impediment, providing adequate documentation. The right to use the bursary will be temporarily deferred and the person concerned will be able to benefit from the bursary once the specific impediment has been overcome.