



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA

**CALL FOR SCHOLARSHIPS FOR THE PREPARATION ABROAD OF THE THESIS**

**A.Y. 2023/24**

**MASTER'S DEGREES IN:**

***Chimica (9072), Photochemistry and Molecular Materials (9074), Science for the Conservation/Restoration of Cultural Heritage (8537), Advanced Cosmetic Sciences (9225)***

**DEADLINE: 6TH October 2023 by 6 pm**

**IMPORTANT NOTICE**

*This is an unofficial short translation of the original call for applications in Italian and it is made only for helping international students to take part in the selection.*

*Anyway, for all legal purposes, only the Italian version of the call is valid and prevailing with regard to the exact interpretation of the rules contained within, also in case of potential disputes.*

**ART. 1 – SUBJECT**

A call for applications has been announced for the award of scholarships for the preparation abroad of the master's degree thesis in Chemistry (9072), Photochemistry and Molecular Materials (9074), Science for the Conservation/Restoration of Cultural Heritage (8537), Advanced Cosmetic Sciences (9225).

Thesis projects on topics with an international content and/or setting will be taken into consideration, for which the search for material and information abroad proves to be of significant academic relevance.

**ART. 2 – ADMISSION REQUIREMENTS**

The call is reserved for graduates of the master's degrees referred to in Art. 1; candidates must be regularly enrolled in the second year for the A.Y. 2022/2023 or for the A.Y. 2023/2024.

Admission requirements must be met on the expiry date of this announcement.

### **ART. 3 – EVALUATION CRITERIA AND EXAMINATION COMMISSION**

The selection will be carried out by an examination commission which will proceed with the evaluation according to criteria defined by the same. The maximum score attributable to each candidate is set at 100 points; eligibility is achieved with a minimum score of 60 points.

The examination commission will be composed of: Prof. Luca Valgimigli, Prof. Maria Pia Morigi, Prof. Luca Evangelisti, Prof. Andrea Fermi (substitute).

The Commission defines the following evaluation criteria and related attributable scores:

#### **Student career (up to 80 points):**

- regularity of studies;
- mark exam average;
- number of credits achieved;
- curriculum vitae.

**Cover letter (up to 20 points):** expression of interest by the student in the planned activities, contribution of the project to their professional growth and future prospects.

### **ART. 4 - SCHOLARSHIPS**

The **total amount** of the funds tendered is € 14671,72 (gross amount including IRAP at 8.5% and other tax charges payable by the University). The funds will be divided among the candidates enrolled in the different degrees; **funds has been assigned to the different degrees as follows:**

- Chemistry (9072): € 6779.3
- Photochemistry and Molecular Materials (9074): €2074.3
- Science for the Conservation/Restoration of Cultural Heritage (8537): €2124.9
- Advanced Cosmetic Sciences (9225): € 3693.2

The amount of the single scholarship will be between a minimum of € 1,000.00 (one thousand/00) and a maximum of € 3,100.00 (three thousand one hundred/00), net of charges borne by the University (IRAP as of 8, 5% and other charges if due) and may vary depending on the destination (EU or NON-EU countries) and the length of the stay abroad.

### **ART. 5 – START OF ACTIVITY AND LENGTH OF STAY**

The stay must have a **minimum duration of 3 (three) and a maximum of 6 (six) months.**

The period abroad cannot begin before 45 days but in any case, no later than 6 months from the expiry date of this announcement. Due to the expiry period of this announcement and the relative proximity to the Christmas closing period, candidates are invited to plan their departure before Christmas or after the Epiphany.

## **ART. 6 – APPLICATION PROCEDURE**

**Applications must be submitted by 6<sup>th</sup> Oct. 2023 h 18:00 ONLY on the web platform “Studenti online” (SOL).**

In order to submit their applications, candidates must:

- Access “Studenti Online” <https://studenti.unibo.it/>.
- Click on “Calls” (bandi).
- Select the call: “I BANDO PER L'EROGAZIONE DI BORSE DI STUDIO PER LA PREPARAZIONE ALL'ESTERO DELLA TESI DI LAUREA MAGISTRALE - DIPARTIMENTO DI CHIMICA – A.A. 2023/24”

Upload all required documents properly signed and completed.

To be assisted or guided in completing the application online, students can contact the Studenti Online Help Desk by phone at: +39 051 2099882 from Monday to Friday, from 09:00 to 13:00 and from 14:00 at 17:00 or they can send an e-mail to the address [help.studentionline@unibo.it](mailto:help.studentionline@unibo.it).

**To participate in the call, it is necessary to submit, under penalty of exclusion, the following documentation:**

1. ALLEGATO A/ANNEX A: application form completed in full, dated and signed by the candidate and downloadable from the page <https://bandi.unibo.it/s/aform9/i-bando-per-l-erogazione-di-borse-di-studio-per-la-preparazione-all-estero-della-tesi-di-laurea-magistrale-dipartimento-di-chimica-a-a-2023-24>
2. Curriculum vitae, dated and signed by the candidate, in .pdf format.
3. Cover letter, dated and signed by the candidate, in .pdf format.
4. Detailed project of the activity to be carried out, with indication of the destination and duration of the stay; facsimile available on the page <https://bandi.unibo.it/s/aform9/i-bando-per-l-erogazione-di-borse-di-studio-per-la-preparazione-all-estero-della-tesi-di-laurea-magistrale-dipartimento-di-chimica-a-a-2023-24>
5. ALLEGATO B /ANNEX B (tax and social security data) duly completed and signed downloadable from the page of this announcement on the page <https://bandi.unibo.it/s/aform9/i-bando-per-l-erogazione-di-borse-di-studio-per-la-preparazione-all-estero-della-tesi-di-laurea-magistrale-dipartimento-di-chimica-a-a-2023-24>

## **ART. 7 - FINAL RANKING**

The final merit ranking will be proposed by the examination board and approved by the Director of AFORM - Training and Doctoral Area and it will be viewable by candidates within the "Online Students" (SOL) application.

## **ART. 8 – ELIGIBLE CANDIDATES**

Eligible candidates but not recipients of the scholarship will still be authorized to carry out the activity abroad at the destination and for the period indicated in the application form.

The authorization will guarantee the insurance coverage and will allow for the acquisition of CFU/ECTS related to the preparation of the degree thesis abroad, provided that all the administrative requirements set out in this call and on the AlmaRM platform are met.

#### **ART. 9 – NOTIFICATION TO THE WINNERS AND METHODS OF ACCEPTANCE OF THE SCHOLARSHIP**

Winners will be notified of the amount assigned by e-mail to the address institutional (nome.cognome@studio.unibo.it), together with the attachments necessary for the acceptance of the grant. This will take place after the publication of the ranking and after the issuance of the relevant provision of Director of AFORM - Training and Doctorate Area.

Likewise, if present, eligible candidates but not recipients of a scholarship will be notified by e-mail to the institutional address (nome.cognome@studio.unibo.it), together with the attachments useful to confirm the willingness to leave and the data necessary to carry out administrative formalities.

The winners must send the "SCIENCE" Educational Services Sector to AFORM - at the address [science.international@unibo.it](mailto:science.international@unibo.it) – by the deadline indicated by e-mail - all the documentation useful for the acceptance of the scholarship, completed in full and signed.

Winning and eligible non-assignee students will simultaneously receive the "Guide for successful and eligible students", relating to the administrative formalities to be carried out through the AlmaRM platform (<https://almarm.unibo.it/almarm/welcomeStudenti.htm>), which are mandatory in order to recognize credits deriving from the preparation of the thesis.

It should be noted that the time for disbursement of the scholarship cannot in any case be less than 60 days following the date of the Provision of the AFORM - Training and Doctoral Area Manager who approves the final merit ranking.

#### **ART. 10 – INSURANCE COVERAGE**

The Provision of the Director of AFORM - Training and Doctorate Area, which approves the final merit ranking, constitutes a formal authorization to guarantee UNIBO insurance coverage for the winners and suitable non-assignees.

It should be noted that the University insurance policy is not intended as a substitute for any additional insurance/coverage that may be necessary for the stay in the chosen host country. In particular, in the event of mobility in non-EU countries, it is also suggested to activate an additional travel-type health coverage, the activation of which is entirely the responsibility of the person concerned.

Any changes in the start / end dates of the mobility period (already indicated at the time of acceptance of the scholarship) must always be motivated and communicated in writing by email to [science.international@unibo.it](mailto:science.international@unibo.it) and to the UNIBO supervisor, well in advance of the scheduled departure date.

## **ART. 11 – INCOMPATIBILITY**

It is not possible to finance the same mobility period (same departure/return dates, same destination) by accumulating two scholarships financed with funds from the University of Bologna and/or with EU funds (for example, Erasmus + and scholarship for thesis abroad).

## **ART. 12 – CONDITIONS PRECEDENT, POSTPONEMENTS AND WAIVERS**

In the event of renunciation following formal acceptance of the scholarship, the scholarship holder must promptly notify in writing by means of his/her institutional email to [science.international@unibo.it](mailto:science.international@unibo.it).

The renouncing fellow will be required to return any sums already received.

If, after acceptance of the scholarship and prior to departure, for serious and unforeseeable reasons (for example: maternity, serious and documented illness, etc.), the student is unable to carry out the mobility regularly, he will retain the right to the same and can benefit from it once the impediment has been concluded; the eligible student but not the scholarship recipient will retain the right to insurance coverage.

The student recipient of a scholarship, who has not stayed abroad in the manner and within the foreseen period, without serious and justified reasons and without the prior agreement of the University of Bologna and the host structure, will not be able to enjoy any conditions suspension and will have to return any sums already received.

## **ART. 13**

### **FULFILLMENTS SUBSEQUENT TO THE ASSIGNMENT OF THE SCHOLARSHIP AND CONCLUSION OF ACTIVITIES**

All administrative formalities related to the stay abroad are carried out on the **AlmaRM application**, for detailed information see the instructions for the winners which can be consulted on the home page of each scholar within the application.

In particular, for the purposes of the recognition of credits (CFU) acquired during the period abroad, grant holder/suitable undergraduates are required to:

#### **BEFORE DEPARTURE**

- fill in and submit the Learning Agreement at least two weeks before the expected start date of the period abroad.

#### **AT THE END OF STAY**

- Upload a final report countersigned by the UNIBO thesis supervisor in the Report section the final.
- Upload a declaration (on headed paper, dated and signed) certifying the work done abroad made by a representative of the host organization in the appropriate TRANSCRIPT OF RECORDS section.
- Complete and submit the application for recognition.

## CONTACTS

For any communications or requests for clarification, it is possible to write to AFORM Educational Services Sector "SCIENCES" at [science.international@unibo.it](mailto:science.international@unibo.it)

To be assisted or guided in completing the application online, students can contact the Studenti Online Help Desk by phone at: <https://www.unibo.it/it/servizi-e-opportunita/servizi-online/servizi-online-per-studenti-1/guida-servizi-online-studenti/studenti-online>