

GENERAL ADMINISTRATION PERSONNEL AREA OFFICE FOR LECTURESHIP COMPETITIONS

## RECTOR'S DECREE No. 53 dated 21/01/2020

Selection procedures for the coverage of 6 University Professorships with tenure – grade I category – by a call in accordance with art. 18, paragraph 1, of Law 240/2010 and the University Regulations issued by Rectoral Decree (R.D.) No. 977 dated 9.12.2013 as amended.

# THE RECTOR

GIVEN Law 240 dated 30.12.2010;

GIVEN the code for the protection of personal data issued by Legislative Decree 196/2003;

GIVEN Law 106/2004 and Presidential Decree 252/2006;

GIVEN Presidential Decree 487 dated 09.05.1994, as amended;

GIVEN R.D. 977 dated 09.12.2013, which issued the Regulation of the University of Bologna governing the call for full and associate Professors pursuant to arts. 18 and 24 of Law 240/2010 as amended;

GIVEN art. 19 of Decree no. 33/2013, as amended by art. 18 of Legislative Decree 97/2016, on the obligation to publicise calls for applications and the assessment criteria adopted by Committees;

GIVEN the code of ethics and conduct issued by R.D. 1408 dated 01.10.2014;

GIVEN Ministerial Decree 855 dated 30.10.2015 on the redetermination of competition sectors;

GIVEN the requests for the coverage of positions submitted by the Departments;

GIVEN the resolution adopted by the Board of Governors on 26.11.2019;

HAVING CHECKED the availability of funds;

# DECREES

# <u>ART. 1</u>

The following selective procedures for the coverage of 6 University Professorships with tenure, **<u>Full</u> <u>category</u>** are announced by a call in accordance with art. 18, paragraph 1, Law 240/2010:

BIGEA - DEPARTMENT OF BIOLOGICAL, GEOLOGICAL AND ENVIRONMENTAL SCIENCES Ref.: 018C1II2019/1118 Competition Sector: 04/A4 - GEOPHYSICS Subject Group (SSD): GEO/12 - OCEANOGRAPHY AND PHYSICS OF THE ATMOSPHERE Place of employment: Bologna Number of positions: 1

Max. No. Publications	20
Language	English
Specific teaching and scientific functions	Specific functions of the teaching commitment: teaching of the GEO/12 subject group in accordance with the national regulations for full professors and the need to cover the learning catalogue. Specific functions of the scientific commitment: topics in the SSD GEO/12 subject group, in accordance with the declaration, with regard in particular to the study of global climate change through data analysis and global numerical simulations; the study and development of global numerical simulations and coupled atmosphere-ocean models in order to analyse interactions of the various components of the climate system, also in relation to anthropogenic influences on said system. QUALITY STANDARDS
	QUALITI STANDARDS
	TEACHING ACTIVITIES max. points: 30
Teaching activities	Consideration will be given to the volume and continuity of the teaching activities carried out related to the GEO/12 subject group, with particular regard to: Teaching experience gained in Italian or foreign universities. Teaching experience gained on first, second and third-cycle University degree courses or lessons.
Supplementary teaching and student service activities.	Supplementary teaching activities consistent with the GEO/12 subject group such as supervision of first and second-cycle dissertations and PhD theses will be regarded positively.
	RESEARCH ACTIVITIES max. points: 55
Research activities	<ul> <li>Consideration will be given to:</li> <li>Organisation, management and coordination of national and international research centres, or participation therein, and other research activities such as the management of, or participation in, the editorial committees of journals;</li> <li>Receipt of research fellowships, national and international awards and recognitions for research activities;</li> <li>Invitations to speak at international-level conferences and conventions.</li> <li>Coordination of and responsibility for national and international competitive research projects.</li> <li>Consideration will be given to the overall weight of the candidate's scientific production, as well as its intensity and continuity over time.</li> </ul>
Publications presented for the procedure	<ul> <li>The assessment criteria for the scientific publications are:</li> <li>Originality, innovative nature, methodological rigour and importance of each publication;</li> <li>Consistency of each publication with the subject group;</li> <li>Scientific importance of the journal or other outlet making the publication and its readership within the scientific community.</li> <li>The individual contribution of the candidate, in the case of participation in collaborative works, will be determined with reference to the scientific consistency of the publications with the Curriculum presented.</li> <li>The Commission will make use of the following bibliometric indicators when assessing publications:</li> </ul>

	<ul><li>H index</li><li>Total number of citations</li></ul>	
	INSTITUTIONAL ACTIVITIES max points: 15	
Institutional, organisational and service activities for the University	Consideration will be given to the volume and continuity of the activities carried out, with particular reference to management appointments and the commitment made to boards and committees at significant public and private bodies or scientific and cultural organisations, or at the University and/or other Italian and foreign Universities.	
	Points Summary: Teaching activities: 30	
	Research activities: 55 Institutional activities: 15	

## BIGEA - DEPARTMENT OF BIOLOGICAL, GEOLOGICAL AND ENVIRONMENTAL SCIENCES Ref.: 018C1II2019/1119 Competition Sector: 05/B1 - ZOOLOGY AND ANTHROPOLOGY Subject Group (SSD): BIO/08 – ANTHROPOLOGY Place of employment: Bologna Number of positions: 1

Max. No. Publications	20	
Language	English	
Specific teaching and scientific functions The scientific commitment will include teaching and research in relation to the BIO/08 – Anthropology subject group, in accordance with the declaration and demonstrated by the scientific results in the subject group disciplines, with regard in particular to the variability and evolution of the human population, past and present, in relation to processes of biological and cultural adaptation. The successful candidate will be required to teach subjects relating to the degree programmes of the Department of Biological, Geological and Environmental Sciences and on all the other degree programmes to which the Department contributes. The teaching and research activities must be related to university and museum activities.		
	TEACHING ACTIVITIES max. points: 40	
Teaching activities	Consideration will be given to the volume and continuity of the activities carried out related to the BIO/08 subject group, with particular regard to teaching experience gained on first, second or third-cycle degree courses (or modules), including at the international level; Teaching activities in specialization schools; Teaching on university Master's courses; Experience gained as a visiting professor at foreign universities.	
Supplementary teaching and student service activities.	Consideration will be given to supplementary teaching activities consistent h the BIO/08 subject group disciplines such as: Thesis supervisor at undergraduate and post-graduate level; PhD thesis supervisor; External examiner for PhD thesis;	
	RESEARCH ACTIVITIES max. points: 45	

Research activities	<ul> <li>The following will be assessed: <ul> <li>a) Organisation, management and coordination of national and international research centres, or participation therein, and other research activities such as the management of, or participation in, the editorial committees of journals;</li> <li>b) Receipt of national and international awards and recognitions for research activities.</li> </ul> </li> <li>Consideration will be given to the overall weight of the candidate's scientific production and its intensity and continuity over time, excluding any adequately documented periods when research activities were involuntarily suspended and other periods of leave or stand-by established by current laws, excluding those allowed for study purposes.</li> </ul>
Publications presented for the procedure	<ul> <li>The assessment criteria for the scientific publications are:</li> <li>Originality, innovative nature, methodological rigour and importance of each publication; Consistency of each publication with the BIO/08 subject group;</li> <li>Scientific importance of the journal or other outlet making the publication and its readership within the scientific community;</li> <li>Analytical measurement, in part through reference to criteria recognised by the international scientific community concerned, of the individual contribution made by the researcher to collaborative works (first name, last name, corresponding author).</li> <li>The Committee will make use of one or more of the following bibliometric indicators, referring to the start date of the assessment:</li> <li>total number of citations;</li> <li>average number of citations per publication;</li> <li>combinations of the preceding parameters in order to assess the impact of the candidate's scientific production (Hirsch or similar index).</li> </ul>
	INSTITUTIONAL ACTIVITIES max. points: 15
Institutional, organisational and service activities for the University	Consideration will be given to the volume and continuity of the activities carried out, with particular reference to management appointments and the commitment made to boards and committees at significant public and private bodies or scientific and cultural organisations, or at the University and/or other Italian and foreign Universities. Among these, consideration will be given to: Coordination of degree programmes; Management and coordination of University Master's degree programmes; Participation in university committees and/or projects; Appointment to roles of responsibility in the museum sector; Scientific publications (3rd mission); Consultancy activities for the University (3rd mission).
	Points Summary Teaching activities: 40 Research activities: 45 Institutional activities: 15

DBC - DEPARTMENT OF CULTURAL HERITAGE Ref.: 018C1II2019/1120 Competition Sector: 05/B1 - ZOOLOGY AND ANTHROPOLOGY Subject Group (SSD): BIO/08 – ANTHROPOLOGY

Place of employment: Ra Number of positions: 1	venna		
Max. no. publications that may be considered	25		
Language	English		
	Specific teaching and scientific functions		
Specific teaching and scientific functions	The successful candidate will be required to teach on the degree programmes for which the Department of Cultural Heritage (DBC) is responsible as well as on other undergraduate and postgraduate programmes of the subject group. He or she will deliver both classroom lectures and technical training on laboratory analysis to students in the anthropological subject disciplines (see the Department of Biological, Geological and Environmental Sciences - BiGeA). The successful candidate may also be required to teach on the University's PhD and Master's degree programmes. The scientific commitment required relates to the area of human biodiversity in competition sector BIO/08.		
QUALITY STANDARDS			
	TEACHING ACTIVITIES max. points: 40		
Teaching activities	<ul> <li>Consideration will be given to the volume and continuity of the teaching activities carried out related to the BIO/8 subject group, with particular regard to:</li> <li>Teaching experience gained on official first, second and third-cycle University degree courses (not individual lessons).</li> </ul>		
Supplementary teaching and student service activities.	Supplementary teaching activities consistent with the subject group, supervision of first and second-cycle dissertations and PhD theses, case studies and the tutoring of students will all be regarded positively.		
	RESEARCH ACTIVITIES max. points: 45		
Research activities	<ul> <li>Consideration will be given to: <ul> <li>Organisation, management and coordination of national and international research centres or groups, or participation therein, and other research activities such as the management of or participation in the editorial committees of journals;</li> <li>Receipt of national and international awards and recognitions for research activities;</li> <li>Invitations to participate as a speaker at congresses and conferences of national and international interest.</li> </ul> </li> </ul>		
	Consideration will be given to the overall weight of the candidate's scientific production and its intensity and continuity over time, excluding any adequately documented periods when research activities were involuntarily suspended and other periods of leave or stand-by established by current laws, excluding those allowed for study purposes.		
Publications presented for the procedure	The assessment criteria for the scientific publications are: - Originality, innovative nature, methodological rigour and importance of each publication		

	<ul> <li>Consistency of each publication</li> <li>Scientific importance of the journal or other outlet making the publication and its readership within the scientific community</li> <li>The individual contribution of the candidate, in the case of participation in collaborative works, will be determined based on the position of the author (first, last and corresponding author) as well as with regard to the scientific consistency of the publications with the Curriculum presented.</li> <li>The Commission will make use of one or more of the following bibliometric indicators when assessing publications: <ul> <li>Total number of citations</li> <li>Average number of citations</li> <li>Total impact factor</li> <li>Combinations of the above parameters (H index)</li> </ul> </li> </ul>
	INSTITUTIONAL ACTIVITIES max. points: 15
Institutional, organisational and service activities for the University	Consideration will be given to the volume and continuity of the activities carried out, with particular reference to management appointments and the commitment made to boards and committees at significant public and private bodies or scientific and cultural organisations, or at the University and/or other Italian and foreign Universities. Institutional, organisational and service activities at the University, with regard in particular to participation in PhD programme degree committees and involvement in the coordination of degree programmes, will be assessed favourably with reference to the degree of responsibility, representation, time commitment and continuity over time.
	Points Summary:
	Teaching activities:40Research activities:45Institutional activities:15

DIMEC - DEPARTMENT OF MEDICAL AND SURGICAL SCIENCES Ref.: 018C1I2019/1121 Competition Sector: 05/G1 – PHARMACOLOGY, CLINICAL PHARMACOLOGY AND PHARMACOGNOSY Subject Group (SSD): BIO/14 – PHARMACOLOGY Place of employment: Bologna Number of positions: 1

Care Activities	At Bologna University Public Hospital
	Subjective requirements for performing care activities:
	Degree in Medicine and Surgery;

	Registration with the Medical Association			
Specific functions	The teacher will be required to perform teaching, research and care activities in the Clinical Pharmacology sector. He or she will be required to teach subjects related to Clinical Pharmacology on the various degree programmes and in the Specialization schools of the Department. The research activity will be carried out in the Clinical Pharmacology sector, primarily on translational themes with a significant clinical impact such as tailored therapy, pharmacogenetics and the assessment of drug interactions, with a view to improving outcomes and reducing the risk of side effects in different clinical settings. With regard to care activities, the teacher will work in the field of tailored treatments through TDM, in continuous and close collaboration with the clinical sector, in order to help develop the most appropriate treatments. He or she will also be a pivotal figure in the multidisciplinary antimicrobial stewardship programmes and activities related to the safe use of drugs, which, along with the aforementioned collaboration on appropriate treatments, are important programmes of the Regional Health Plan.			
Language	English			
Maximum number of	12			
publications				
Assessment				
standards				
	Teaching activities. Max. points: <b>30</b>			
Teaching activities	Consideration will be given to the volume and continuity of the activities			
	carried out, with particular reference to course units and modules for which responsibility was taken.			
Supplementary	Consideration will be given to the supervision of first and second-cycle			
teaching and student	dissertations and PhD theses for which the candidate was the principal			
service activities supervisor, as well as the conduct of seminars, case studie tutoring of students.				
	Research and scientific publications			
Deservels of 10	Max. points: 50			
Research activities	The following will be assessed: a) organisation, management and coordination of national and international research centres, or participation therein, and other research activities such as the management of, or participation in, the editorial committees of journals; b) national and international awards and recognitions for research activities. Participation as a speaker at international-level congresses and conferences will also be considered. Consideration will be given to the overall weight of the candidate's scientific			
	production and its intensity and continuity over time, excluding any adequately documented periods when research activities were involuntarily suspended and other periods of leave or stand-by established by current laws, excluding those allowed for study purposes.			

Scientific publications	Consideration will be given to: a) originality, innovative nature, methodological rigour and importance of each publication; b) consistency of each publication; c) scientific importance of the journal or other outlet making the publication and its readership within the scientific community; d) analytical measurement, applying criteria recognised by the relevant international scientific community, of the individual contribution of the researcher to collaborative works, which will be determined as follows: the highest score will be given for position as first, last or corresponding author. The Committee will make use of one or more of the following bibliometric indicators, referring to the start date of the assessment: 1) total number of citations; 2) average number of citations per publication; 3) total "impact factor"; 4) average "impact factor" per publication; 5) combination of the preceding parameters in order to assess the impact of the candidate's scientific productivity (Hirsch or similar index).
	Institutional and organisational activities for the University Max. points: 10
	Consideration will be given to the volume and continuity of the activities carried out, with particular reference to management appointments and the commitment made to commissions and committees at significant public and private bodies or scientific and cultural organisations, or at the University and/or other Italian and foreign Universities. Clinical care activities in the medical sector. Max. points: 10
	The compatibility of the overall clinical activities of the candidate with the subject group addressed by the competition or related sectors will be taken into consideration. The duration, continuity, specificity and the degree of responsibility of the welfare activity performed are assessed.
	Points summary: Teaching activities 30 points Research activities 50 points Institutional and organisational activities for the University 10 points Clinical care activities 10 points

SPS - DEPARTMENT OF POLITICAL AND SOCIAL SCIENCES Ref.: 018C1II2019/1068 Competition Sector: 14/A2 - POLITICAL SCIENCE Subject Group (SSD): SPS/04 - POLITICAL SCIENCE Place of employment: Forlì Number of positions: 1

Specific functions	The Department expects the successful candidates to carry out research
	and teaching activities in competition sector 14/A2 and, specifically, in the
	SPS/04 subject group - Political Science. The successful candidate will

	also he required to make a teaching commitment of 250 hours in total
	also be required to make a teaching commitment of 350 hours in total, divided between teaching, supplementary teaching and student services, including at least 120 hours of lectures in each academic year. The successful candidate will be required to deliver the service at the Forlì campus and possibly also in Bologna. The lectures, based on the needs of the degree programme, may be delivered partly in English and in Italian.
Language	English
Maximum number of publications	12
Assessment standards	
	Teaching activities.           Max. points: 30
Teaching activities	Consideration will be given to the volume and continuity of the activities carried out, with particular reference to course units and modules for which responsibility was taken.
Supplementary teaching and student service activities	Consideration will be given to the supervision of first and second-cycle dissertations and PhD theses for which the candidate was the principal supervisor, as well as the conduct of seminars, case studies and the tutoring of students.
	Research and scientific publications Max. points: 55
Research activities	The following will be assessed:
	<ul> <li>a) organisation, management and coordination of national and international research centres, or participation therein, and other research activities such as the management of, or participation in, the editorial committees of journals;</li> <li>b) national and international awards and recognitions for research activities.</li> <li>Participation as a speaker at international-level congresses and conferences will also be considered.</li> <li>Consideration will be given to the overall weight of the candidate's scientific production and its intensity and continuity over time, excluding any adequately documented periods when research activities were involuntarily suspended and other periods of leave or stand-by established by current laws, excluding those allowed for study purposes.</li> </ul>
Scientific publications	Consideration will be given to: a) originality, innovative nature, methodological rigour and importance of each publication; b) consistency of each publication with the subject group or closely- related interdisciplinary topics; c) scientific importance of the journal or other outlet making the publication and its readership within the scientific community; d) the individual contribution of the researcher to collaborative works, based on criteria recognised by the relevant international scientific community.
	Institutional and organisational activities for the University Max. points: 15
	Consideration will be given to the volume and continuity of the activities carried out, with particular reference to management appointments and the commitment made to boards and committees at significant public and private bodies or scientific and cultural organisations, or at the University and/or other Italian and foreign Universities.
	Points summary:

Teaching activities	30 points	
Research activities	55 points	
Institutional and organisation	al activities for the University	15
points		

#### SPS - DEPARTMENT OF POLITICAL AND SOCIAL SCIENCES Ref.: 018C1II2019/1069 Competition Sector: 14/A2 - POLITICAL SCIENCE Subject Group (SSD): SPS/04 - POLITICAL SCIENCE Place of employment: Bologna Number of positions: 1

Specific functions	The Department expects the successful candidates to carry out research and teaching activities in competition sector 14/A2 and, specifically, in the SPS/04 subject group - Political Science. The successful candidate will also be required to make a teaching commitment of 350 hours in total, divided between teaching, supplementary teaching and student services, including at least 120 hours of lectures in each academic year. The successful candidate will be required to deliver the service at the Bologna campus and possibly also in Forlì. The lectures, based on the needs of the degree programme, may be delivered partly in English and in Italian		
Language	English		
Maximum number of publications	12		
Assessment standards			
	Teaching activities.		
	Max. points: 30		
Teaching activities	Consideration will be given to the volume and continuity of the activities carried out, with particular reference to course units and modules for which responsibility was taken.		
Supplementary teaching and student service activities	Consideration will be given to the supervision of first and second-cycle dissertations and PhD theses for which the candidate was the principal supervisor, as well as the conduct of seminars, case studies and the tutoring of students.		
	Research and scientific publications Max. points: 55		
Research activities	The following will be assessed: a) organisation, management and coordination of national and international research centres, or participation therein, and other research activities such as the management of, or participation in, the editorial committees of journals; b) national and international awards and recognitions for research activities. Participation as a speaker at international-level congresses and conferences will also be considered. Consideration will be given to the overall weight of the candidate's scientific production and its intensity and continuity over time, excluding any adequately documented periods when research activities were involuntarily suspended and other periods of leave or stand-by established by current laws, excluding those allowed for study purposes.		
Scientific publications	Consideration will be given to:		

	leadele statistication and the sector of the		
a) originality, innovative nature, methodological rigour and importance of			
each publication;			
b) consistency of each publication with the subject group or closely-			
related inter-disciplinary topics;			
c) scientific importance of the journa	al or other outlet making the		
publication and its readership within the scientific community;			
d) the individual contribution of the researcher to collaborative works,			
based on criteria recognised by the relevant international scientific			
community.			
Institutional and organisational activities for the University			
Max. points: <b>15</b>			
Consideration will be given to the volume and continuity of the activities			
carried out, with particular reference to management appointments and			
the commitment made to boards and committees at significant public and			
private bodies or scientific and cultural organisations, or at the University			
and/or other Italian and foreign Universities.			
 Points summary:			
Teaching activities	30 points		
Research activities	55 points		
Institutional and organisational activities for the University 15			
points	-		

#### <u>ART. 2</u> <u>Subjective requirements for admission to the procedure.</u>

The procedure is open to:

a) candidates who have obtained national qualification in accordance with art. 16 of Law 240/2010 for the competition sector or for one of the competition sectors included in the same macro-sector and for the functions that are the subject of the procedure, or for higher functions provided they do not already hold those higher functions;

b) candidates who are recognised as suitable pursuant to Law 210/1998 for the category addressed by the call for applications, solely for the period covered by that recognition;

c) professors permanently employed by a different University in the category addressed by the call for applications;

d) academics with stable employment abroad, performing research activities or teaching at University level in positions that are equivalent to those addressed by the call for applications, as determined by reference to the equivalence tables issued by the Ministry.

It is not possible to participate in the procedure if, at the time of applying, the applicant is related, up to and including the fourth degree, directly or by marriage, to a professor or full-time researcher within the Department that has requested activation of the post or the structure that has issued the call for applications, or to the Rector, the Director General or a member of the Board of Governors of the University.

The candidate must satisfy the admission requirements envisaged in this article on the last date available for submitting applications for admission to the procedure.

Any subsequent changes with regard to satisfaction of the admission requirements must be notified promptly to the Office for Lectureship Competitions.

Candidates are admitted on a provisional basis. In a justified measure, the Rector may decide at any time to exclude applicants from the procedure for failing to satisfy the established admission requirements.

## Art. 3 Submission of applications to participate

Applications to participate in the selection, together with the qualifications held and the documents and publications considered useful for the procedure, **must be submitted on-line, subject otherwise to exclusion,** using the dedicated IT application available at the following link:

#### https://pica.cineca.it/unibo/dr53-21012020

The IT application requires the candidate to have an e-mail address for the purpose of selfregistration with the system. The candidate must input all the information required to prepare the application and must attach the related documents in PDF format.

The application form must be completed in full, as specified by the on-line procedure.

Applications and the documents needed to participate in the selection procedure cannot be accepted in any other manner.

Prior to the presentation deadline, the system allows applications to be saved in draft mode. The date of on-line presentation of the application to participate in the selection procedure is certified by the IT system, which issues a receipt that is sent automatically to the candidate by e-mail.

# Following the presentation deadline, the system will no longer allow the electronic form to be accessed or presented.

Each application will be assigned an identification number that, together with the competition code indicated by the IT application, must be specified in all subsequent communications.

The preparation and on-line presentation of the application must be completed **by and no later than** 11.59 pm on the thirtieth day following that of publication of the call for applications in the Italian Official Gazette – IVth special series – Competitions and examinations.

For this purpose and aware of the criminal penalties for making false declarations or preparing or using false documents, as referred to in art. 76 of Presidential Decree 445 dated 28 December 2000

In their applications, candidates, aware of the criminal penalties for making false declarations or preparing or using false documents, as referred to in art. 76 of Presidential Decree 445 dated 28 December 2000, must indicate and/or declare:

- the Department, the competition sector and the subject group for which admission is requested;
- must make declarations about the processing of their personal data and authorise the use of that data;
- must provide their personal identification and contact details;
- must state their qualifications for admission to the procedure;
- must make declarations about their enjoyment of civil and political rights in their home country, and about any criminal convictions and/or pending criminal trials or proceedings;
- must make declarations about any personal relationships, up to and including the fourth degree, directly or by marriage, with a professor or full-time researcher within the Department that has requested activation of the post or the structure that has issued the call for application, or with the Rector, the Director General or a member of the Board of Governors of the University.
- must agree to notify the Office for Lectureship Competitions about any subsequent changes with regard to satisfaction of the requirements for participation in the procedure.
- Declaration of status regarding military obligations (solely for male Italian citizens)
- Declaration about any removal or ejection from employment with a Public Administration for persistent poor performance, or about the absence of any ejection from public employment pursuant to art. 127, para. 1.d), of the Consolidated Law governing the

Statute of Civil State Employees approved by Presidential Decree 3 dated 10 January 1957, or about the absence of employment termination for disciplinary reasons, including those specified in art. 21 of Decree 29/93;

- Declaration about their knowledge of Italian;
- Declaration about any periods of involuntarily suspension from research activities, with particular reference to the performance of parental duties,
- Declarations accepting the methods of communication and publication of the documents related to the procedure;
- Indication of any support needed in order to take the teaching test, if applicable;
- Declaration concerning the possession of any preferential qualifications, of equal value, as provided for by Presidential Decree 487/1994, as amended.

The following must be attached to the application to participate in the procedure:

- a) photocopy of a valid ID document;
- b) curriculum vitae detailing the scientific and teaching activities carried out. This curriculum, duly signed and dated, must contain a declaration in lieu of certification, pursuant to arts. 46 and 47 of Presidential Decree 445/00, confirming possession of all the qualifications indicated therein.
- c) The publications that the candidate intends to submit to the Committee for assessment;
- d) List of publications presented for detailed assessment.

The curriculum must be presented in either Italian or English.

#### ART. 4 Eligible Publications

The scientific publications that the candidates intend to present for assessment, numbered in the order listed, must be submitted on-line using the dedicated IT application available at the following link:

https://pica.cineca.it/unibo/dr53-21012020

The assessment will consider publications and texts accepted for publication in accordance with current regulations, as well as papers included in collected works and articles published in printed or digital journals, with the exclusion of internal notes and departmental reports.

Texts or articles accepted for publication by the deadline for the call for applications must be presented together with the related acceptance letter from the publisher.

Publications included on the list but not presented will be ignored by the Committee.

Works printed abroad must indicate the date and place of publication or, alternatively, their ISBN or equivalent code.

Publications must be presented in Italian or English, except in cases where the possibility of producing the same publications in languages other than those listed above is indicated in the specific schedule referring to the procedure specified in art. 1.

Publications in languages other than those envisaged in the call for applications will only be considered if accompanied by an official translation certificate issued pursuant to the provisions in force. Information about this can be found on the website of the Ministry of Foreign Affairs:

http://www.esteri.it/mae/it/italiani\_nel\_mondo/serviziconsolari/traduzionelegalizzazionedocumenti.html.

Publications will be processed by the Committee solely in the context of this selection procedure.

#### <u>ART. 5</u> Withdrawal of candidates from the procedure

Candidates may withdraw from the selection procedure by sending an e-mail to the Office for Lectureship Competitions at the address apos.concorsidocenti@unibo.it, attaching a signed declaration in PDF format accompanied by a photocopy of a valid identity document.

#### ART. 6 Selection committee and procedures

The Committee is appointed pursuant to the instructions contained in arts. 8 and 8-bis of the Regulation governing calls for full and associate professors.

The work of the Committee is completed within three months of appointment by the Rector.

The Committee appoints a Chairman and a Secretary who takes the minutes from among its members, conducts its work in the presence of all members and adopts resolutions by an absolute majority of the appointed members.

The Committee may use on-line tools to hold meetings.

The selection is made via a comparative assessment, applying predetermined criteria established by the Committee; these criteria must comply with the qualitative standards set out in Title I of the University Regulations and specified in the call for applications.

The assessment criteria are published on the University's website, on the pages dedicated to each procedure.

Candidates are only included in the final ranking if they score at least 65 points on completion of the assessment.

The Commission ranks candidates who obtain at least the minimum score indicated above. The ranking is only valid in relation to filling the position addressed by the call for applications.

Where there is a tie between two or more candidates, this Administration will request the interested candidates to produce the documentation attesting to any preferential qualifications held and declared when submitting the application.

The candidates will be a given a period of time within which to submit the documentation attesting to the preferential qualifications held, which will not be less than seven days. If, upon expiry of the above period, the candidate has not submitted said documentation, the Administration will not take into account the preferential qualification indicated in the application when preparing the ranking lists.

The Rector's Decree approving the documents indicated in the following article takes into account the outcome of the verification performed on the preferential qualifications.

#### ART. 7 Completion of the procedure

The selection procedure documents are approved by Rector's Decree within thirty days of their delivery to the office.

Within two months of approval of the documents, the Department that requested coverage of the position adopts a resolution recommending the Board of Governors to call the selected candidate or, in the case of multiple positions, the selected candidates.

The Decree approving the documents and the Selection Committee minutes are published on the<br/>University website at the following web page<br/>https://apers.unibo.it/provalcomreclutamento/provalcom\_portale.aspx.

#### ART. 8 Processing of personal data

The personal data of candidates will be processed solely in the manner envisaged in current regulations and for purposes strictly connected with and relevant to managing the selection procedure.

#### ART. 9 Reference to the regulations

For all matters not governed by this call for applications, reference is made to the University Regulations governing the call for full and associate Professors pursuant to arts. 18 and 24 of Law 240/2010 as amended – link to the Regulations <u>http://www.normateneo.unibo.it/Regolamento\_disciplina\_chiamata\_professori\_prima\_e\_seconda\_f</u> ascia.html.

## ART. 10 Procedure Supervisor

The Procedure Supervisor is Barbara Cavrini, Manager of the Office for Lectureship Competitions (e-mail: <u>apos.concorsidocenti@unibo.it;</u> <u>barbara.cavrini@unibo.it</u>).

# THE RECTOR

f.to (Prof. Francesco Ubertini)

DECLARATIONS IN LIEU OF CERTIFICATIONS (art. 46 - Presidential Decree 445/00)

DECLARATIONS IN LIEU OF AFFIDAVIT (art. 47 - Presidential Decree 445/00)

The undersigned

Surname	Name	Tax ID no	
(for women, indicate sol	ely the surname before marriage)		
born in	prov	on	gender

For this purpose and aware of the criminal penalties for making false declarations or preparing or using false documents, as referred to in art. 76 of Presidential Decree 445 dated 28 December 2000

## DECLARES:

Place and date \_\_\_\_\_

The Declarant\*

\*The signature on this declaration does not require authentication if, pursuant to art. 38 of Presidential Decree 445/00, the signed declaration is submitted to the competent office together with a non-authenticated copy of the declarant's identity document.