



ALMA MATER STUDIORUM | AREA
UNIVERSITÀ DI BOLOGNA | SERVIZI STUDENTI

NOTICE TO OBTAIN STUDENT-WORKER STATUS A.Y. 2024/2025

The University of Bologna recognises the status of student worker to student workers in order to facilitate the reconciliation of university and working life.

This notice provides for the possibility of applying in two periods of the academic year 2024/25:

- first period: 4 September to 4 October 2024;
- second period: 19 December 2024 to 31 January 2025.

SECTION 1 - CHARACTERISTICS OF THE STUDENT-WORKER STATUS

With the status of student-worker, students undertake to:

Provide the necessary supporting documentation proving the work activity carried out.

Once the status has been obtained, apply for benefits in the manner set out below.

The reconciliation measures envisaged for those who obtain student worker status are:

- dedicated online interviews with teachers;
- flexible exam dates, which vary according to the organisational characteristics of the degree programme. You must contact the course unit manager at least 14 days before the exam date, providing all the necessary information. You will be given an alternative date or time or suggested solutions compatible with what the individual degree programmes can offer you. The final decision concerning the request is, however, at the discretion of the professor.
- dedicated tutoring services for *peer-to-peer* support activities.

SECTION 2 – ACCESS REQUIREMENTS

For the purpose of this notice, it is specified that *work activity* refers to: a contract of permanent employment (pursuant to Art. 2094 of the Italian Civil Code), a contract of continuous coordinated work (so-called Co.Co.Co), the exercise of a business activity (pursuant to art. 2082 of the Italian Civil Code), the exercise of an art or profession, self-employment (pursuant to art. 2222 of the Italian Civil Code).

In order to obtain student worker status, the following requirements must be met:

1. regular enrolment in a first-, second- or single-cycle Degree Programme at the University of Bologna for the academic year 2024/2025;

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2. at least one of the following requirements relating to the work carried out must be met:
 - a. have worked for at least 3 months, with a commitment of at least 4 hours a week, in the 12 months preceding the deadline of the notice
 - b. have performed not less than 30 working days in the 12 months preceding the deadline of the notice.

The Administration reserves the right to check the veracity of declarations. Without prejudice to the penalties provided for under art. 76 of Presidential Decree no. 445/2000, if the check reveals that the content of the declaration is not true, the status of student worker will be revoked.

SECTION 3 – HOW TO PARTICIPATE

Applications must be submitted exclusively via the “Studenti Online” application:

- **first period: 12.00 pm on 4 September 2024 to 12.00 pm on 4 October 2024;**
- **second period: 12.00 pm on 19 December 2024 to 12.00 pm on 31 January 2025.**

TO APPLY, PLEASE FOLLOW THE PROCEDURE BELOW:

1. access www.studenti.unibo.it using your credentials;
2. click on the “calls for applications” box;
3. search for "NOTICE TO OBTAIN STUDENT WORKING STUDENT STATUS A.Y. 2024/2025" (keyword 'STUDENT WORKER' or 'WORKER');
4. select the notice and click on 'Proceed';
5. in the 'career' section, choose the student registration number for which you declare that you meet the enrolment requirement for the 2024/25 academic year (*you may proceed even if you do not have a definitive registration number**);
6. verify and confirm the personal and career data;
7. attach the form certifying that you meet the requirements of the notice (<https://bandi.unibo.it/s/ases/avviso-per-ottenere-il-riconoscimento-dello-status-di-studente-lavoratore-per-a-a-2024-2025>). The enclosed form, dated and signed, must be



correctly completed in relation to the work carried out in all parts of the section of interest, otherwise the application will be rejected;

8. attach any other supporting documentation (optional annexes);
9. after completing the application procedure, save the declaration.

* The application may also be submitted by students who, at the time of submitting their application, have not yet completed the registration procedure, or registration for subsequent years, at the University of Bologna.

However, student-worker status will only be formalised following verification of successful enrolment/registration within the deadlines set by the Academic Calendar.

NB: the application will only be valid on completion of the procedure described above. Applications may not be submitted to the offices on paper or by email.

SECTION 4 - EVALUATION AND OUTCOME

The application for recognition of student worker status will be assessed, solely on the basis of compliance with the requirements set out in Section 2 of this Notice, by the Area Activities and Projects Unit - Student Services Area (ASES).

The outcome of the assessment will be announced on Studenti Online no later than 60 days after the Notice deadline.

The list of eligible students will be formalised by executive order of the Director of Student Services.

SECTION 5 – FINAL NOTES AND CONTACT DETAILS

FINAL NOTES

Any notices concerning this call will be published on www.studenti.unibo.it.

The privacy policy on the processing of personal data, pursuant to Article 13 of Regulation (EU) 2016/679, can be found at <https://www.unibo.it/it/ateneo/privacy-e-note-legali/privacy/informativa-per-studenti-sul-trattamento-dei-dati-personali> under the heading "Processing for the purpose of providing services and activities for the right to education", specifying that for this call for applications the recipients of the processing will be the entities and companies indicated by the applicant as their employers/contractors, as well as all the competent public entities, in any case for the purposes of implementing the appropriate checks prescribed by articles 71 et seq. of Presidential Decree 445/2000.

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The Administrative Procedure Supervisor is Leonardo Piano.

B. CONTACT DETAILS

For information on the Notice and technical problems in filling in the application, please contact ASES - Student Services Area by e-mail at conciliazione.studiolavoro@unibo.it

THE HEAD
STUDENT SERVICES DIVISION
Leonardo Piano
(Digitally signed)