



DIPARTIMENTO DI INGEGNERIA DELL'ENERGIA ELETTRICA
E DELL'INFORMAZIONE "GUGLIELMO MARCONI"

THE DIRECTOR

- HAVING SEEN the bilateral agreement signed on July 23, 2018 between the Alma Mater Studiorum - University of Bologna and the Norwegian University of Science and Technology – NTNU (Norway) aimed at releasing a double degree made up of the Master's degree in Telecommunications Engineering from the University of Bologna and the Master of Science in Communication Technology from the NTNU;
- HAVING SEEN the running Degree Teaching Regulation of the Master's degree in Telecommunications Engineering;
- HAVING SEEN the DEI Director's decree of February the 1st, 2019 giving the go-ahead for 2 scholarships concerning the aforementioned double degree programme;

ISSUES

The following "Call for applications" for 2 scholarships for the Academic Year 2019/2020

ART. 1 – Object and scope

In the framework of the Double Degree Agreement NTNU-UniBO, **2 scholarships** are available to students enrolled in the first year of the Master's degree in 9205-Telecommunications Engineering in the academic year 2018/2019, in order to get the double degree in Telecommunications Engineering and Communication Technology

This call sets out the criteria and the procedure in order to seek the scholarship.

Grantees will commit to spending **2 semesters** in Trondheim so as to attend classes, take exams (fully delivered in English) and prepare the final project at the NTNU University. Such activities will follow the organization laid out on the Double Degree's Agreement, which is made available as an Annex of this "Call for applications".

It should be noted that – besides this call - another "Call for applications" is launched, referring to the double degree with the Tongji University (Shanghai). **Each student may participate in one as well as in both procedures**, by going through the online procedure set forth in the article 5. Nevertheless, should a candidate be declared winner of both, they will be required to choose one of them when accepting the scholarship (see article 8). In the latter case, the following eligible applicant in the ranking shall be declared winner and will take over the position.

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ART. 2 – Scholarships' amount

Each scholarship, seen as a mean to financially support students abroad, will amount to 5.970,15 euros (gross amount) corresponding to about 4,000 euros (gross) for the grantee.

Such amount will be transferred in three installments by the Department of Electrical and Information Engineering "Guglielmo Marconi" (DEI):

The first installment (3,500 euros) after having formally accepted the scholarship and set off to Trondheim;

The second one (1,250 euros) at the end of the first semester in Norway, on condition the student presents a certificate from the NTNU University stating their class' attendance;

The last one (1,220.15 euros) at the end of the second semester, on condition the student presents a certificate from the NTNU University stating their class' attendance . Moreover, requirements set forth in article 10 must be met.

ART. 3 – Participation requirements

Students enrolled in the Academic Year 2018/2019 in the first year of the Master's degree in 9205-Telecommunications Engineering may send off their application.

Moreover, they must have at least **15 credits** registered in their career and a CGPA no lower than **24/30**. These criteria should be met when applying online.

Partial exams not yet registered might be taken into consideration as well, provided a declaration from the lecturer in charge is given.

Applicants must be proficient in English with a minimum certified level of B2.

ART. 4 –Incompatibility circumstances

Under no circumstances scholarship's grantees may benefit from another international mobility grant issued for the same period and the same destination.

ART. 5 – Application procedure

Applications should be submitted online only through Unibo's Studenti On Line, during the following period::

February 7-February 28 2019 at 1.00 PM

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The following documents should be enclosed to the application:

- CV/résumé
- Passport or ID;
- Transcript of records of the current degree (self-certification to be downloaded from Studenti On Line);
- Transcript of records of the previous degree: self-certification or Diploma Supplement or Declaration of Value;

As far as the aforementioned documents are concerned, Candidates should be aware of the following pieces of information:

- a) Italian and EU citizens can self-certify academic and professional degrees according to articles 46 and 47 of the DPR. 445/2000;
- b) Non-EU citizens regularly residing in Italy, as well as those entitled to live in the territory of the Republic, should abide by the subparagraphs 2 and 3 of the article 2 of the DPR 445/2000;
- c) Apart from the previous points a) and b), personal facts & information should be proved by certificates issued by competent foreign authorities, along with authenticated translation by the Italian consular authority;
- d) Those having received a bachelor degree in the European Higher Education Area (EHEA) might enclose the Diploma Supplement, whereas those having graduated outside the European Higher Education Area can enclose the Declaration of value (DOV);

The Administration has the right to check the documents provided so as to verify they are true and accurate.

Indeed, applicants providing fraudulent claims will lose the scholarship and will face criminal prosecution according to article 76 of the DPR 445/2000.

Moreover, candidates should state they do not fall in any of the incompatibility circumstances set out in article 4.

ART. 6 – Evaluation criteria

Applicant will be evaluated by a Commission appointed by the DEI's Director, according to the following merit-based criteria:

1. **Academic records:** number of exams given and CGPA (up to 70 points out of 100);
2. **Coherence** between the previous and the current degree (up to 30 points out of 100);



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Those getting an overall score no lower than **60/100** will be entitled to enter the final ranking.

If two or more scores are equal, the younger applicant will precede in the ranking.

The Evaluation Committee is made up of the following lecturers:

- Prof. Carla Raffaelli (Chairman);
- Prof. Marina Barbiroli;
- Prof. Vittorio Degli Esposti;
- Prof. Franco Fuschini (deputy member);

ART. 7 - Results

The Evaluation Committee - after thorough deliberation - will draw up a final report with a standing pinpointing eligible applicants and their overarching score in descending order. Such a standing will be transmitted to the DEI's Director and uploaded on the Department's website www.dei.unibo.it and on the Master's degree website www.unibo.it/telecommunicationsengineering.

The Standing shall be published within

March 12 – 9.00 o'clock

Within **five working days** of the online publication, Candidate might present remarks concerning the ranking, otherwise it will become definitive.

Grantees will be appointed by Director's decree, which will be published on the Department's website www.dei.unibo.it and on the Master's degree website www.unibo.it/telecommunicationsengineering. Please be aware such a publication will be the sole legal notification means and **no further written communication shall be sent**.

Interim as well as consolidated results will come with students' matriculation numbers only, i.e. applicants' personal data shall not be disclosed.

The Committee might be able to assign **further double degree's scholarships**, provided funding is available at the expiring date of this "Call for applications". Such a case might occur – for instance – in case another double degree's "Call for applications" does not run out its financial endowment. For example, should it be just 1 eligible applicant to the Tongji's call, the Committee might grant 3 scholarships to NTNU's double degree.

In case – besides the 2 winners – the ranking has **eligible applicants not recipient of the scholarship**, they may join the double degree without any financial support (so-called self-funding students). Such positions shall not exceed the **limit of 2 students**.



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The article 10 (Forfeiture) shall apply to the abovementioned self-funding students only in part, namely in its points 1 and 3. In other words, before setting off to Shanghai it is required to have got at least **42 ECTS** credits, whereas to receive the double degree a minimum of **45 ECTS** credits must be obtained in Norway

As far as the self-funding students are concerned, **further mobility scholarships of 2,500 euros (gross)** might be made available by the DIRI – International Relations Department. The availability and the number of such scholarships shall be notified in **July 2019** to the Master's degree, which will forward them the eligible students' standing.

The DIRI – International Relations Department will subsequently communicate the standing of the winners, who will be required to **fully abide by the merit-based criteria set forth on article 10**. Self-funding students not reciping of DIRI's scholarships may decide to give up on their position, according to the procedure set out on article 9.

Applicants must be aware the aforementioned DIRI's scholarships are not a certain thing and are therefore not to be taken for granted.

ART. 8 – Acceptance and further actions

No later than 10 days after the publication date, winners shall send to the Teaching Office of the Department of Electrical and Information Engineering "Guglielmo Marconi" – DEI a full acceptance of the scholarship, acknowledging the conditions set forth on this "Call for applications".

Those failing to deliver such a communication will be **excluded from the procedure and will loose the scholarship**.

The aforementioned acceptance shall be sent through the own Unibo's email address @studio.unibo.it to the email address dei-ufficiodidattico@unibo.it

Moreover, grantees will be required to state in the acceptance that they do not meet any of the incompatibility circumstances laid out in article 4.

Eligible students will attend the double degree programme from the Academic Year 2019/2020, as long as they meet the merit-based criteria detailed in the following article 10.

ART. 9 - Withdrawal

Should a winner give up on their scholarship, the following eligible applicant in the standing will be appointed.

Scholarship's withdrawal shall be communicated in writing to the Scientific Coordinator of the

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double degree Prof. Carla Raffaelli (carla.raffaelli@unibo.it), by sending an email through the own Unibo's email address @studio.unibo.it

ART. 10 – Forfeiture

In order to attend the double degree and receive grant's instalments, Winners should abide by the following rules:

1. Having got at least **42 credits** before setting off to Trondheim, and in any case by **September 5 2019**, otherwise they will **forfeit the scholarship and the double degree**. They will attend the regular track of 9205-Telecommunications Engineering in Bologna and they will be required to pay back any sum already received from the Administration.

The aforementioned 42 credits criterion shall apply to **self-funding students** as well (see article 7), who will consequently forfeit the double degree should they fail to satisfy it.

2. Having got at least **24 credits** in Norway throughout the second year, otherwise they will **forfeit the double degree and the scholarship**. They will be carry on the regular study track in Bologna.

However, credits acquired at the NTNU University in the framework of the double degree agreement will be acknowledged and entered into student's career. Any sum already received shall be paid back..

3. Having got at least **45 credits** throughout the 3 semesters in Trodheim, otherwise they will **forfeit the double degree**. They will be carry on the regular study track in Bologna.

However, credits acquired at the NTNU University in the framework of the double degree agreement will be acknowledged and entered into student's career

Those having acquired between **24 and 45 credits will not be requested to pay back the scholarship**.

The aforementioned 45 credits criterion shall apply to **self-funding students** as well (see article 7), who will consequently forfeit the double degree should they fail to satisfy it.

Moreover, Grantees will forfeit their scholarship if – by the end of the scond year – they alternatively:

- Withdraw from the university;
- Transfer to another degree programme.

Such forfeiture will be declared by Director's decree.

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ART. 11 – Personal data

Personal data enclosed in the applications will be processed with fairness and for call-related purposes only, taking into account law & regulations set forth on the Personal Data Protection Act (Legislative Decree 196/2003 – English version of the decree is available [at this webpage](#)).

Data processing will be carried out with ICT as well as paper means. Personal data must be compulsorily provided in order to participate in this “Call for applications”.

Data controller is the Alma Mater Studiorum – University of Bologna with admin headquarters in Via Zamboni, 33 – 40126 Bologna. The Director of the DEI Department is the leading authority concerning the rights set forth in the article 7 of the aforementioned Personal Data Protection Act (“*Right to Access Personal Data and Other Rights*”)

ART. 12 – Publication and legal disclaimer

This “Call for applications” is published on the Master’s degree website www.unibo.it/telecommunicationsengineering.

Please be aware this English version has been created for information purposes only. In the event of claims and legal issues, the Italian version shall prevail.

CONTACTS

Teaching-related information

- Prof. Carla Raffaelli, carla.raffaelli@unibo.it
- Prof. Marina Barbiroli, marina.barbiroli@unibo.it

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Bologna, February 6 2019

The Director

Prof. Claudio Melchiorri