



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

**CALL FOR
APPLICATION
- OVERSEAS -
A.Y. 2020/2021**

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INDEX

ART. 1 GENERAL INFORMATION	3
ART. 2 EXCHANGE OBJECTIVES	3
ART. 3 STUDY PLAN AND CREDIT TRANSFER	4
ART. 4 PREREQUISITES.....	4
ART. 5 APPLICATION PROCEDURE.....	5
ART. 6 DOCUMENTS TO BE ENCLOSED WITH THE APPLICATION.....	5
ART. 7 LANGUAGE SKILL ASSESSMENT	5
ART. 8 SELECTION CRITERIA	7
ART. 9 RESTRICTIONS AND INCOMPATIBILITIES	8
ART. 10 WHEN AND HOW TO ACCEPT AN EXCHANGE OFFER.....	8
ART. 11 FURTHER REGULATIONS	9
ART. 12 FINANCIAL CONTRIBUTION.....	9
ART. 13 FUNDING INCOMPATIBILITIES.....	11
ART. 14 DEADLINES	11
ART. 15 CONTACT DETAILS.....	12
INFORMATION MEETINGS.....	13
EXCHANGE OPPORTUNITIES A.Y. 2019-2020.....	14

ART. 1 GENERAL INFORMATION

The **Overseas** programme promotes student mobility outside the European Union, providing opportunities for study periods of one year or one semester at partner universities with which the University of Bologna holds a collaboration agreement.

Students must remain enrolled at the University of Bologna¹ during their stay abroad and may not graduate, whether it be for their Laurea or for their Magistrale degree, before the exchange period abroad has ended.

Students can apply for a maximum of three partner universities. Specific information about each partner university or partner university consortium can be found in the information sheets. These information sheets include the number of exchange places, language requirements, courses available and, in some cases, admission restrictions for exchange students to certain departments or degree programmes. In most North American, Australian and Asian universities, students can only take undergraduate level courses (4 years of study in most cases), despite the fact that in general the exchange programme is open to Laurea Magistrale students as well, as are most exchanges.

The information sheets with details about the exchange places at each single partner university are enclosures to this Call and can be found on the following internet page: www.unibo.it/en/overseas.

Please note that the data contained in the information sheets has been updated until the date of publication of this Call. It might happen that programme catalogues and/or admission requirements at partner universities will have changed by the time the University of Bologna will announce the winners; this is in the free right of partner universities and the University of Bologna cannot make formal objections to this, should this happen.

It should also be understood that the **status selected student** ('vincitore') only refers to the selection through the present Call. The final decision about the student's admission lies with the partner university. Partner universities have the right to reject students, despite him/her being selected by the University of Bologna, at any stage, also after the submission of the application documents required for the exchange.

ART. 2 EXCHANGE OBJECTIVES

The **Overseas** programme gives access to different kinds of educational activities:

- Courses with tests
- Research work for thesis
- Japanese and oriental language and culture programme
- Chinese language and culture programme
- Italian language assistant

Attending courses and taking tests

The main purpose of the programme is to take a number of courses at a partner university that are compatible in content and learning outcome and can therefore replace courses of one's own degree programme. Students applying for this exchange profile, have to choose course units that are compatible with his/her study plan, attend lectures and take the tests. In some countries, students have to take a minimum number of credits per term (semester/quarter) in order to maintain their study Visa; this is the case for Australia, the United States, Canada, Colombia and New Zealand.

Research work for thesis

Students enrolled for the academic year 2019/2020 in a Laurea Magistrale degree programme or in one of the last two years of a single-cycle Magistrale (Laurea Magistrale a Ciclo Unico) programme can choose to apply for one (or two, or three) of the partner universities in which they can do research to prepare their thesis. This can only be done at the following universities: Brown University, Vassar College (E.C.Co), PUCPR (Brazil), UNC (Argentina), UNL (Argentina), UBA Sociales (Argentina), UBA Farmacia (Argentina), UNA Costarica, Stellenbosch (South Africa), Pretoria (South Africa), Dakar (Senegal) and Witwatersrand (South Africa).

Students who are interested in other universities should know that there are several other funded exchange programmes specifically aimed at research work for the thesis, organised by the single Schools, which can be a valid alternative to the Overseas programme.

¹ Exceptions to this rule are students who in 2019/2020 will be in the last year of their degree programme and intend to graduate before 31 March 2021. These students can apply for the first semester only and may not present a new study plan for the a.y. 2020/2021.

Japanese and oriental language and culture programme

Exchange places with the following Japanese universities are mainly intended for study of the Asian language and culture, with a distinct focus on the Japanese language and culture: Kansai Gaidai University, Kyoto University of Foreign Studies and Doshisha University. Further information can be found in the enclosed information sheets.

Chinese language and culture programme

Dalian University of Foreign Languages only offers courses in Chinese language.

The following universities offer Chinese language and culture programmes as well as courses from various Departments taught in English or Chinese: Peking University, China University of Political Science and Law, National Taiwan University.

Italian language assistant

In the following universities, students can apply for the role of Italian language assistant providing support during classes at the Italian Department: College of the Holy Cross, Dickinson College, Wellesley College, Wesleyan University, Vassar College and the Universidad Nacional de Cordoba. Course attendance is limited in most of these cases.

ART. 3 STUDY PLAN AND CREDIT TRANSFER

Before starting the exchange, students have to submit a Learning Agreement to the Board of their degree programme. At their return, the Board will decide on the transfer of credits for courses passed successfully or other educational activities completed at the partner university and approve them according to the University's Teaching Regulations (art. 12).

ART. 4 PREREQUISITES

In order to apply students need to meet the following requirements:

1. **Students must be enrolled** at the University of Bologna for the a.y. 2019/2020, at least in the second year of either a first cycle degree programme (Laurea), or a single-cycle Master's degree programme (Laurea Magistrale a Ciclo Unico) or a Master's Degree (Laurea Magistrale). Enrolment must be completed within the deadlines set by the individual degree programme and in any case, no later than the deadlines reported at the following link: <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/tuition-fees-and-exemptions/tuition-fees-a-y-2019-20>.
2. Students coming from other universities are allowed to apply only if they have already graduated from their home institution before the deadline date of the present call for applications. Candidates will be asked to enter their graduation mark when they are applying for the Overseas program.
3. At the time of application, candidates must already have obtained the level of language proficiency required by the universities they want to apply for. Language proficiency levels can be found in the information sheets of each partner university.
4. Applicants must meet the requisites set by the universities they want to apply for. Requisites are mentioned in the information sheets for each partner university specifically.
5. For each university, candidates are required to submit a study project with a course schedule and suggested matchings with courses from their own study plan or degree programme schedule.
6. All students must register to the 2020/2021 academic year in order to be eligible for the exchange. Students who have enrolled in their final year in a.y. 2019/2020, including students who have not graduated within the time envisaged by their regular degree course (*fuori corso*), are an exception to this rule in case they want to graduate by 31 March 2021. Students who are in this situation must only apply for first semester exchanges and are exempted from submitting a study plan for 2020/2021.
7. Students enrolled in their final year or *fuori corso* for A.Y. 2018/2019 who are planning to graduate by 31 March 2020 can apply for "carrera futura" on the condition that, should they win, they will enrol in a Bologna University Laurea Magistrale programme in 2020/2021; if not, they will lose their exchange place².

PLEASE NOTE: year of enrolment pre-requisites may vary for some exchange destinations. In particular, only students who in a. y. 2019/2020 are (or will be) in their second or third year of a first cycle degree (Laurea) or Single Cycle Master Degree (Laurea Magistrale) can apply for the University of California exchange. Students who are (or will be) in their fourth year of a Single Cycle Master Degree (Laurea Magistrale) can't apply for the

² Students who wish to take an entry test to enrol in a set quota Master's Degree programme are kindly invited to carefully check the academic calendars of the partner Universities in order to make sure that they can leave for the exchange in the first semester. In fact, students who have selected the academic year or first semester options are expected to start their experience abroad between June and August. At Unibo, entry tests for set quota Master's degrees are normally held between July and September.

University of California. The same restriction applies to students who have enrolled, or want to enrol, in a Master's Degree Program as the University of California does not accept students who have already completed 4 years of University studies.

Students enrolled in old-system degree programmes (i.e. prior to Italian Ministerial Decree 509/99) are not eligible to apply.

ART. 5 APPLICATION PROCEDURE

Applications must be submitted through the online platform AlmaRM. Students can apply for max. three exchanges. Applications must be submitted **from 9 October until 7 November 2019, 11 a.m.**

Applicants can save the application and return to it as often as they wish prior to submission. Completed applications have to be submitted by clicking "Invio"/"Submit" on the last page; otherwise, the application will not be taken into consideration. **Submitted applications cannot be integrated, altered or cancelled.** An automated confirmation message will be sent to the student's institutional email address (name.surname@studio.unibo.it) after he/she will have submitted the application.

Incomplete and/or incorrectly completed applications will be considered as null and void.

ART. 6 DOCUMENTS TO BE ENCLOSED WITH THE APPLICATION

The following documentation must be submitted along with the online application. All accompanying documents must be uploaded in pdf format:

1) **a study project** in which the applicant outlines³:

- a) his/her academic goals for applying to the Overseas programme in general and the specific motivations which have led him/her to choosing the desired partner universities ;
- b) a tentative course schedule (or a list of other planned learning units) and suggested matchings with courses or other learning units at the University of Bologna. Matchings do not necessarily have to be one on one. Many degree courses, depending on whether the Board approves, allow for course groupings and uneven matchings, for example: three courses abroad replacing two courses at this university. Important: the study project is, in this phase, only a proposal, not an official approval of the planned learning activities.

It is the student's task and responsibility to check that the chosen universities have course listings that allow good matchings with the courses of his/her degree programme at this university. Applicants for exchange places as language assistants or for thesis research work have to present a study project as well. Applicants for thesis research work have to enclose a letter of approval of their tutoring professor ("relatore"). Applicants should carefully read and adhere to the instructions outlined in the document 'Guidelines for the Overseas study project' published on the web page www.unibo.it/en/overseas;

2) **language certificates if applicable**

3) **self-certification ("autocertificazione") of the completed courses, grades and credits obtained at another university, only in case the student has completed a degree at another university prior to enrolment at this university, or in case the student has transferred from another university;** the self-certification form can be downloaded from the AlmaRM online application.

Mendacious declarations or use of false documents will incur the criminal penalties outlined in art. 76 of D.P.R. 28.12.2000 n. 445.

ART. 7 LANGUAGE SKILL ASSESSMENT

The level of language proficiency required by each partner university and mentioned in the information sheets has to have been assessed and reached by the students before applying for the Overseas programme.

ENGLISH

The partner universities situated in English-speaking countries as well as all the universities that offer English taught courses require TOEFL iBT or IELTS (Academic) certificates as proof of English language proficiency. The

³ Only those students who are enrolled in an English taught degree course at the University of Bologna may submit their study project in English.

information sheets provide specific information on the exact minimum scores for each type of certification for each partner university.

When submitting their application, students must know their score on the TOEFL iBT or IELTS (Academic) test and include this information in one of the following two ways:

- self-certify the score, should they not have received the official certificate yet;
- upload the certificate (TOEFL and IELTS Academic certificates have a validity of two years).

Important: the validity of the certificates have to cover at least the application deadline for the Overseas 2020/2021 Call. Certificates expiring shortly after that date have to be renewed in case the student is selected in order to have a valid certificate when applying to the partner university. Expired certificates will lead to rejection by the partner university.

CHINESE

All applicants to Chinese universities (except for Renmin University, the City University of Hong Kong and Chinese University of Hong Kong) must show they have acquired a vocabulary of 500 words and the rudiments enabling them to manage simple daily situations in spoken and written Chinese.

Proof of language proficiency can be provided either by:

- having passed the Overseas language test at the Language Centre CLA, in Bologna. The calendar will be published on the web site www.unibo.it/en/overseas;
- having passed the CLA language test for international mobility programmes in the two previous years, i.e. in either 2017/18 or 2018/2019;
- presenting a copy of an HSK certificate level 2 or higher.

JAPANESE

All applicants for Doshisha University, Kansai Gaidai University and Kyoto University of Foreign Studies (must show proof of a basic understanding of Japanese grammar in order to manage simple daily situations in spoken and written Japanese either by:

- having passed the Overseas language test at the Language Centre CLA, in Bologna. The calendar will be published on the web site www.unibo.it/en/overseas;
- having passed the CLA language test for international mobility programmes in the two previous years, i.e. in either 2017/18 or 2018/2019;
- presenting a copy of a Japanese Language Proficiency Test (JLPT), for the level required by the partner university.

Some Japanese universities (Doshisha University and Kansai Gaidai University) require a TOEFL or IELTS (Academic) certificate as proof of English language knowledge as well. Detailed information for each partner university can be found in the information sheets.

FRENCH, PORTUGUESE, RUSSIAN, SPANISH

The specific levels of language proficiency required by each university can be found in the information sheets.

Proof of language proficiency for the above mentioned languages can be provided either by:

- having passed the Overseas language test at the Language Centre CLA, in Bologna. The calendar will be published on the web site www.unibo.it/en/overseas;
- having passed the CLA language test for international mobility programmes in the two previous years, i.e. in either 2017/18 or 2018/2019;
- presenting a language certificate from the Language Centre CLA for the required level. These certificates are valid for two years. Certificates bearing dates prior to 1 October 2017 will not be accepted;
- certificates issued by other institutes considered equivalent listed in the table published amongst the annexes on the web page www.unibo.it/en/overseas ("Language certifications").

FRENCH AND SPANISH: RECOGNITION OF CURRICULAR LANGUAGE QUALIFICATION

Students applying to universities in French-speaking or Spanish-speaking countries can obtain the curricular language qualification ("idoneità linguistica") when they pass the level required by their degree programme through the Overseas language test at the Language Centre CLA, also if the language qualification is scheduled in a later year of their study programme.

IMPORTANT: The Overseas language tests at the Language Centre CLA can be sat for maximum two languages and each test can be sat only once. Candidates have to pass the test with a level considered sufficient by the universities he/she wants to apply for; these levels are specified for each university in the information sheets.

ART. 8 SELECTION CRITERIA

The selection is based on two criteria:

- a. the candidate's academic record
- b. an assessment of the candidate's study project by a committee formed by university professors.

Out of 100 points, the candidate's study project accounts for maximum 40 and the academic record for maximum 60 points.

Assessment of academic record

The two aspects taken into consideration are:

- the number of credits acquired ("la regolarità negli studi"): max. 30 points
- the weighted average grade ("il profitto"): max. 30 points

Various factors will be weighted, differently for 1st and 2nd cycle degree student, through a single algorithm applied to all cases evenly, leading to a result that represents at best the two factors mentioned above.

For students enrolled in at least the 2nd year of a 1st cycle degree (Laurea) programme, a single cycle degree (Laurea Magistrale a Ciclo Unico) programme or a 2nd cycle degree (Laurea Magistrale) programme:

- ✓ the number of credits acquired ("la regolarità negli studi") is calculated according to the number of credits acquired in relation to the year of enrolment;
- ✓ the weighted average grade ("il profitto") is calculated according to the average, normalised according to the average grade for the Department concerned.⁴

For students enrolled in the first year of a 2nd cycle degree the prior academic records will be taken into account, that is, the record that enabled them to enrol in the 2nd cycle degree programme:

- ✓ the number of credits acquired ("la regolarità negli studi") is shown by the date of graduation⁵ and the number of years it took the candidate to graduate from his/her first-cycle degree;
- ✓ the weighted average grade ("il profitto") is calculated according to the graduation grade, normalised according to the average grade for the Department concerned.

In the case of two 1st cycle degrees, only the most recent one will be considered.

The assessment considers the data updated until the application deadline (7 November 2019). Students are invited to check in the "Studenti Online" application that all educational activities have been registered by 7 November 2019; only the exams registered by that date will be taken into account for the assessment of the student's career.

Academic records from foreign universities will be evaluated by a special committee.

Assessment of the study project

The study projects will be assessed by a committee appointed especially for the Overseas programme. The committee is divided into sub-committees formed of university professors who are experts in specific geographical areas and their universities. The following criteria will be adopted:

- compatibility between the student's profile and his/her study project on one side and the course offerings, specific features and restrictions of the partner university on the other;
- compliance of the project and the learning outcomes of the courses found at the partner university with the learning outcomes of the student's degree programme;
- the prospected added value the student can argue the exchange in that particular partner university may impact on his/her field of study.

The committee reserves the right to declare a candidate unsuitable for the exchange programme in which case the project will be graded zero.

Applicants should carefully read and adhere to the instructions lined out in the document "Guidelines for the Overseas study project" published on www.unibo.it/en/overseas.

⁴ Medical courses are an exception to this rule: in these cases weighted average will be calculated according to the average grade for the three medical Departments;

⁵ In order to adopt this criterium, the exam session, which is considered as one each academic year as per the official decision of 27/01/2015 in the framework of the approval of the amendments of Teaching Regulations by the University Board, has been divided, solely to this means, in the following periods:

- Period 1: from 1 April to 31 July (corresponding to the 1st graduation session in the prior Regulations)
- Period 2: from 1 August to 23 December (corresponding to the 2nd graduation session in the prior Regulations)
- Period 3: from 7 January to 31 March of the subsequent academic year (corresponding to the 3rd graduation session in the prior Regulations).

For the exchange places of Teaching Assistant offered by the College of the Holy Cross, Dickinson College, Wellesley College, Wesleyan University, Vassar College, and for the exchange place of Research Fellow offered by Vassar College, candidates will also have to do an interview with representatives from those universities (compulsory). The dates in which the interviews will be held are advertised amongst the annexes on the web page www.unibo.it/en/overseas.

At the end of the assessment, ranking lists (“graduatorie”) will be drawn up for each university with the names of the students selected. In case of a tie on merit, priority will be given to the student younger of age.

ART. 9 RESTRICTIONS AND INCOMPATIBILITIES

Students who have already been on exchange before with the Overseas programme may apply again, but not for the same partner university.

Students have to remain enrolled at the University of Bologna during their exchange abroad; they may not graduate during the exchange period, nor may they graduate at the partner university.

Applicants who at the time of application are enrolled in the third and last year of a 1st cycle degree (Laurea) as well as applicants who are running behind on the course schedule (*fuori corso*) and intend to graduate in the a.y. 2019/2020 should be aware that in the a.y. 2020/2021 they have to enrol in a 2nd cycle degree (Laurea Magistrale). Selected students wishing to enrol in a Master Degree Programme with restricted access and entry test are invited to take the dates of the entry tests into account with their application, making sure these dates allow them to start their exchange in the first semester should they wish to do so. Selected students (“vincitori”) who applied for full year or first semester will presumably start their exchange between July and the end of August, while the entrance tests generally are generally held from July until September.

ART. 10 WHEN AND HOW TO ACCEPT AN EXCHANGE OFFER

On 10 December 2019, the ranking lists will be published on AlmaRM for each partner university separately. This is the only form in which the official results of the selection can be considered as legally conform. Applicants can get access to the results by logging in to AlmaRM with their UNIBO username and password. **Applicants will not be notified.**

From 10 to 12 December 2019, the selected candidates must, online through AlmaRM, formally accept the exchange place they have been selected for.

Candidates selected for more than one exchange place will have to choose which one of the exchange places to accept. Accepting one exchange place will automatically lead to the cancellation from the other ranking lists. Acceptance must be completed on line by **1 p.m. on 12 December at the latest**. Selected students who will not confirm acceptance of the offered exchange place by that deadline will be automatically and irrevocably cancelled from all ranking lists without further notification.

From 16 to 18 December 2019 the candidates who, following the update of the ranking lists, turned out to have won an exchange place as well, must confirm acceptance of the offered exchange place, online through AlmaRM, within the deadline of **18 December, 1 p.m.** Those who will not have confirmed acceptance of the offered exchange place by that deadline will be automatically and irrevocably cancelled from all ranking lists without further notification.

Further updates of the ranking lists

After 18 December 2019 it may still be possible for eligible candidates to be offered an exchange place. This may happen when a selected student who has already accepted a place decides to cancel his/her exchange for some reason, or - more rarely - if the partner university informs the University of Bologna of an increase in the number of exchange students they can host. In these cases the next student on the list will be contacted by the International Relations Office exclusively through an e-mail message to the student’s institutional email address (*name.surname@studio.bologna.it*). The student must then accept or reject the offered exchange place by the deadline stated in that email. If the student does not reply by the deadline, the offered exchange place will be registered as rejected by the student and the Office will contact the next student on the list.

The possibility to re-allocate students on vacant exchange places depends on the moment when rejections by students or increases of student numbers by partner universities are communicated to the International Relations Office. Late communications may be too near or beyond the application deadlines set by partner universities. In some cases, therefore, it will be not be possible to re-allocate exchange places an for the first semester or full year, but for the second semester only.

In all cases, admission of students is decided by the host university, as per the exchange agreement.

ART. 11 FURTHER REGULATIONS

Students must remain enrolled at the University of Bologna during their exchange and pay their university fees. The only exception to this rule are students who in 2019/2020 will be in the last year of their degree programme and intend to graduate before 31 March 2021. These students can apply for the first semester only and may not present a new study plan for the a.y. 2020/2021. Students are exempt from registration fees at the partner university, while all expenses for visas, travel, board, lodging and medical insurance have to be paid by the student. Some partner universities which are offering exchange opportunities as teaching assistant are covering board and lodge expenses. Please check the information sheets for further details.

Exchange periods cannot be extended in the Overseas programme. Nor students that applied for a one semester period, nor those who applied for full year can request an extension after they accepted the offered exchange place.

ART. 12 FINANCIAL CONTRIBUTION

All selected applicants will receive a financial contribution. This contribution is intended as a partial compensation for the extra costs in which students will incur while abroad.

The amount for the a.y. 2020/2021 is established on the basis of the funding allocated by the Italian Ministry of Education, University and Research (Ministero dell'Istruzione, dell'Università e della Ricerca, MIUR), according to the Ministerial Decree 1047 of 29/12/2017. The amount varies as shown in the table below according to the student's financial situation resulting from the ISEE certification.

ISEE bracket	Monthly amount financial contribution
ISEE ≤ 13,000	€ 850.00
13,000 < ISEE ≤ 21,000	€ 725.00
21,000 < ISEE ≤ 26,000	€ 600.00
26,000 < ISEE ≤ 30,000	€ 475.00
ISEE > 30,000	€ 350.00

Important: Students must provide a certification attesting the Equivalent Financial Situation Indicator (ISEE) called "Attestazione ISEE per prestazioni per il diritto allo studio universitario", following the instructions here below.

Students who have already submitted their ISEE certification for the calculation of the tuition fees (A.Y. 2020/21) are not required to submit it again. The University will obtain these data internally from the Registrar's Office.

Students who have not submitted their ISEE certification must access the [ER-GO Online Application Form](#) using their UNIBO credentials and fill in the "**Dati personali**" and "**Dati economici**" sections. In the "**Dati economici**" section, they must enter the registration number of their DSU form (Dichiarazione Sostitutiva Unica) (INPS-ISEE-2019-XXXXXXXX-00) provided by INPS, and the ISEE, ISP and equivalence coefficient of the ISEE certification, acquired by ER-GO from the Inps database, will be displayed in real time. In order to complete the application, BOTH SECTIONS "DATI PERSONALI and DATI ECONOMICI" must be filled in and transmitted to ER-GO (by clicking on the confirm button at the end of the application process)

If submitted specifically for this Call for Applications, the ISEE calculation and/or the documentation needed in order to prove the student's financial situation will also be valid for the calculation of the tuition fees for the a.y. 2019/2020.

The deadline for submitting the ISEE calculation is 30 October 2019, 6 PM. Beyond this date a €100 euro fine will apply, which will be debited at the time of the second instalment of tuition fees. After 15 November 2019 ISEE certifications will not be accepted any more, which means that the rate 'ISEE > €30,000' will apply automatically.

Students who do not have the registration number of their DSU form provided by INPS nearing the deadline may, on 29 and 30 October and on 14 and 15 November, enter the registration number of their request ('numero di protocollo presentazione DSU') mentioned in the receipt. The next steps are illustrated on page 3 of the [ISEE Guide](#) (Italian version).

International students who cannot apply for the ISEE calculation must provide the documentation for the calculation of their financial situation as reported on the following page of the Unibo Web Portal: www.unibo.it/documentitasse.

Documentation provided autonomously without following the procedures outlined in the above-mentioned web page will not be taken into consideration.

Further information about the ISEE certification is available on the University's web portal at the following page: www.unibo.it/tasse.

Students who fail to comply with the deadlines for providing the ISEE certification or whose documentation will be incomplete or not conforming to the indications outlined in this Call for Applications and on the above-mentioned webpage will automatically be attributed the highest ISEE bracket, i.e. ISEE > 30,000.

IMPORTANT: the deadline for providing the ISEE certification does not correspond to the deadline for applying to the Overseas exchange programme. The application deadline for the Overseas exchange programme is 7 November 2019.

The amount of the financial contribution will be based on the months spent abroad as resulting from the dates of arrival and departure stated by the host university in the Arrival and Departure Certificate.

The following rules will apply if the period does not correspond to whole months:

- A number of months X plus a period of 14 days or less will be rounded down to the number of months X;
- A number of months X plus a period of 15 days or more will be rounded up to the number of months X+1.

Students are invited to pay attention to their dates of arrival and departure, bearing in mind that also just one day could make a difference. Students are reminded that after having uploaded their Arrival and Departure Certificate in their Alma-RM page, no modifications can be made.

Payment will be made in two instalments:

- the first one will be paid at the beginning of the exchange (after having received confirmation from the partner university that the student has arrived), provided that the student has a validated Learning Agreement; the amount of the first instalment will be for three (3) months in case of a single semester exchange period and for 7 months in case of a two-semester exchange period;
- the second instalment will be paid at the student's return, provided that he/she will have requested transfer of the learning activities completed abroad, shown the transcript of records issued by the partner university and provided a certificate from the partner university that confirms the dates of his/her attendance; the amount of the second instalment will be the resting sum for the calculated total duration of the exchange.

In order to maintain the right to the financial contribution, students will have to spend at least three months at the partner university on a one-semester exchange, and at least eight months on a full-year exchange.

Students must also complete at least one transferable learning activity per semester or quarter, in order to maintain the financial contribution. If they fail to do so, they will have to pay back the financial contribution they received.

Important: The financial contribution will be delivered only once every study cycle. Exceptions to this are students enrolled in a single cycle degree (Laurea Magistrale a Ciclo Unico): they may receive the financial contribution two times during their degree.

ART. 13 FUNDING INCOMPATIBILITIES

The Overseas programme does not allow double funding. Students who get the Overseas contribution may not receive other financial contributions in the same period. More specifically, the Overseas contribution is not compatible with:

- contributions for exchanges paid with University of Bologna funds, including contributions for the programmes for research for thesis abroad;
- study grants offered by other Italian or foreign institutions, if obtained via the University of Bologna;
- “teaching assistant” grants offered by the College of the Holy Cross, Dickinson College, Vassar College, Wellesley College, and Wesleyan University;
- grants for “research fellow” offered by the Vassar College;
- Jasso study grants paid by the Japanese government.

Important: students who are eligible for and/or have been assigned an ER.GO scholarship may apply for a supplementary financial contribution for exchange through the same institution (see the website www.er-go.it/index.php?id=411). Students cannot receive both the ER.GO scholarship and the Overseas contribution. Therefore, ER.GO will decide the amount of their contribution according to the amount of the Overseas contribution.

ART. 14 DEADLINES

9 October - 7 November 2019 11:00 a.m.: Presentation of applications for exchange places

30 October 2019: Presentation of the ISEE Certification (after this date, it will be possible to present it by the mandatory deadline of 15 November 2019 by paying a late submission fee of €100, which will be debited at the time of the second instalment).

10 December 2019: Publication of ranking lists

10 December - 12 December 2019 1:00 p.m.: Selected candidates must confirm acceptance of their exchange place

16 December - 18 December 2019 1:00 p.m.: Eligible candidates who have become selected students must confirm acceptance of their exchange place

LANGUAGE

This English version of the Call is for informative purposes only. In case of dispute, the Italian version shall prevail in determining the spirit, intent, and meaning.

ART. 15 CONTACT DETAILS

This Call for applications is managed and coordinated by the International Relations Area (DIRI) of the University of Bologna. The DIRI office is divided into two different macro-geographical units, each with its own contact details, email addresses, phone numbers and consulting staff at the Exchange Students Desk. Students should therefore contact the right unit according to the country or countries of the universities they wish to apply for.

For destinations in North America, Oceania, Russia, Eastern Neighbouring Countries and Asia:

Geographical area Eastern Neighbouring Countries, Russia, Asia, Oceania and North America

via Filippo Re 4 - 40126 Bologna

Postal address: via Zamboni 33 - 40126 Bologna

e-mail: diri.area2@unibo.it

Telephone: +39 051 2088480

Fax: +39.051 2086175

Opening hours: Monday, Tuesday, Friday: 10.00 - 12.00 a.m.;

Tuesday and Thursday: 2.30 - 4 p.m.

For destinations in Latin America, Africa and the Mediterrean region:

Geographical area Latin America, Africa, Middle East and Western Balkans

via Filippo Re 4 - 40126 Bologna

Postal address: via Zamboni 33 - 40126 Bologna

e-mail: diri.area3@unibo.it

Telephone: +39 051 2088103

Fax: +39.051 2086175

Opening hours: Monday, Tuesday, Friday: 10.00 - 12.00 a.m.;

Tuesday and Thursday: 2.30 - 4 p.m.

All correspondence with candidates or selected students for an exchange place will be exclusively through the student's institutional e-mail address, *name.surname@studio.unibo.it*.

RESPONSIBILITY FOR THE OPERATION

As per art. 4, 7 and 8 of law 241 dated 7 August 1990 (New norms governing administrative procedure and right of access to administrative documents) the person in charge of the operation is the manager of the International Relations Area, Dr Giovanna Filippini - 051 2099364 - giovanna.filippini@unibo.it

Candidates may exercise their right of access to competition proceedings, as foreseen under existing law. Claims should be addressed to the International Relations Office, Via Filippo Re -4, Bologna, filling in the form which the Office will provide.

Statement of policy as per art. 13 of EU regulation 2016/679 (General Data Protection Regulation)

1. Purpose of processing.

The University of Bologna will process any data it receives exclusively for institutional purposes and in compliance with the law protecting personal data. The personal data requested in this instance are designed to draw up ranking lists for allocation of exchange places and an economic contribution.

2. Processing method and persons involved

Personal data are processed, using both electronic systems and hard copy registration, in full compliance with the laws governing protection of personal data. Such data may be imparted to third parties for the procedure of candidate assessment for an economic contribution or for further contributions supporting mobility.

3. The processing entity:

Processing of data serving to draw up ranking lists for allocation of exchange places and economic contributions is under the responsibility of the University of Bologna, via Zamboni, 33 - 40126 - Bologna. The person responsible for data processing is the Manager of the International Relations Area, Dr Giovanna Filippini.

4. Rights under sections 2, 3, 4 of paragraph III of the GDPR:

An interested party has the rights outlined in sections 2, 3 and 4 of paragraph III of EU Regulation 2016/679.

More specifically, he or she has the right to ask the person responsible for data processing: to get access to his or her personal data and to amend or cancel them, change their limitations of use, or forbid their use or containment. He or she has also the right to present a claim to the controlling authorities.

These rights can be exercised by writing to the responsible person or data processing.

Bologna, 02/10/2019

THE HEAD OF INTERNATIONAL RELATIONS DIVISION

Mrs. Giovanna Filippini

INFORMATION MEETINGS

To find out about the Overseas programme one must carefully read the Call for Applications and the information sheets of each university. It is also important to attend the information meetings in Bologna (see below):

From 7 to 11 October: information meetings in **Bologna**. Each meeting will focus on specific geographic areas:

Monday 7 October 10:00-11:30	Africa and Brasil - Aula Magna - Department of Modern Languages, Via Filippo Re 8, Bologna
Tuesday 8 October 14:00-15:30	Asia, Russia and Eastern Neighbouring Countries - Aula D - Department of Modern Languages, Via Filippo Re 8, Bologna
Wednesday 9 October 10:00-11:30	Latin America and Mediterranean - Sala Riunioni Department of Education Studies, Via Filippo Re 6, Bologna
Thursday 10 October 11:00-12:30	Canada and California - Aula Magna Department of Education Studies, Via Filippo Re 6, Bologna
Thursday 10 October 16:00-17:30	Oceania - Sala Riunioni Department of Education Studies, Via Filippo Re 6, Bologna
Friday 11 October 10:00-11:30	USA (except California) - Aula D - Department of Modern Languages, Via Filippo Re 8, Bologna

EXCHANGE OPPORTUNITIES A.Y. 2020-2021

Geographical area Eastern Neighbouring Countries, Russia, Asia, Oceania and North America (Area 2)

ASIAN UNIVERSITIES

China

Peking University, Pechino, exchange places: 4
China University of Political Science and Law, Pechino, exchange places: 3
Dalian University of Foreign Languages, Dalian, exchange places: 4
Renmin University, Peking, exchange places: 2
City University of Hong Kong, Hong Kong, exchange places: 2
Chinese University of Hong Kong, Hong Kong, exchange places: 4

Taiwan

National Taiwan University, Taipei, exchange places: 4

South Korea

Sogang University, Seoul, exchange places: 3
Yonsei University, Seoul, exchange places: 3

Japan

Aoyama Gakuin University, Tokyo, exchange places: 2
Doshisha University Center for Japanese Language and Culture, Kyoto, exchange places: 2
Kansai Gaidai University, Osaka, exchange places: 2
Kyoto University of Foreign Studies, Kyoto, exchange places: 3
Nagoya University, Nagoya, exchange places: 6
Toyo University, Tokyo, exchange places: 2

Singapore

National University of Singapore, exchange places: 2
Nanyang Technological University, Singapore, exchange places: 2

Vietnam

Hanoi University, Hanoi, exchange places: 2

India

Jadavpur University, Kolkata, exchange places: 2
Shiv Nadar University, Greater Noida (New Delhi), exchange places: 2
Indian Institute of Bangalore, exchange places: 2

Indonesia

Universitas Indonesia, Jakarta, exchange places: 2

AUSTRALIAN AND NEW ZEALAND UNIVERSITIES

Australia

Australian National University, Canberra, exchange places: 4
Curtin University, Perth, exchange places: 2
Macquarie University, Sydney, exchange places: 2
University of Adelaide, Adelaide, exchange places: 4
University of Melbourne, Melbourne, exchange places: 4
University of New South Wales, Sydney, exchange places: 2
University of Sydney, Sydney, exchange places: 3
University of Technology Sydney, Sydney, exchange places: 5
University of Wollongong, Wollongong, exchange places: 2

New Zealand

University of Auckland, Auckland, exchange places: 4

University of Otago, Dunedin, exchange places: 2

NORTH AMERICAN UNIVERSITIES

Canada

Université de Montréal, Montréal, exchange places: 7

Université du Québec, Montréal, exchange places: 4

Concordia University, Montréal, exchange places: 3

University of McGill, Montreal, exchange places: 5

University of British Columbia, Vancouver, exchange places: 3

United States

Dickinson College, Carlisle, exchange places 7 (courses) + 2 (language assistant)

College of the Holy Cross, Worcester, exchange places: 1

Brown University, Providence, exchange places: 2

Eastern College Consortium (E.C.CO) exchange places overall: 4

✓ Vassar College, Poughkeepsie - Wellesley College, Wellesley - Wesleyan University, Middletown

Indiana University - B.C.S.P., exchange places overall: 12

✓ University of Chicago, Chicago - University of Illinois, Champaign, Urbana - Indiana University, Bloomington
- University of North Carolina, Chapel Hill - University of Pennsylvania, Philadelphia, - University of Wisconsin, Madison

University of California exchange places overall: 35

✓ Campus di Berkeley, Davis, Irvine, Los Angeles, Merced, Riverside, Santa Barbara, Santa Cruz, San Diego

College of Staten Island - CUNY, New York City, exchange places: 2

RUSSIAN UNIVERSITIES

Russia

National Research University - Higher School of Economics, Moscow, exchange places: 5

Università Statale M.V. Lomonosov, Moscow, exchange places: 6

Kazan Federal University, Kazan, exchange places: 4

Saint Petersburg State University, St. Petersburg, exchange places: 4

EASTERN NEIGHBOURING COUNTRIES UNIVERSITIES

Armenia

Yerevan State University, Yerevan, exchange places: 2

Georgia

Ivane Javakhishvili Tbilisi State University, Tbilisi, exchange places: 2

Ukraine

Odessa I.I. Mechnikov National University, Odessa, exchange places: 1

Geographical area Latina America, Africa, Middle East and Western Balkans (Area 3)

AFRICAN UNIVERSITIES

Senegal

Université Cheikh Anta Diop de Dakar, Dakar, exchange places: 3

Republic of South Africa

Stellenbosch University, Stellenbosch, South Africa, exchange places: 4

University of Pretoria, Pretoria, South Africa, exchange places: 3

University of Witwatersrand, South Africa, exchange places: 3

LATIN AMERICAN UNIVERSITIES

Argentina

Universidad de Buenos Aires (UBA), Buenos Aires, exchange places: 18

Universidad Nacional de Córdoba, Córdoba, exchange places: 10

Universidad Nacional del Litoral, Santa Fé, exchange places: 6

Universidad Nacional de Cuyo, Mendoza, exchange places: 4

Brazil

Pontifícia Universidade Católica do Paraná, Curitiba, exchange places: 4

Pontifícia Universidade Católica do Rio de Janeiro, Rio de Janeiro, exchange places: 3

Universidade de São Paulo, San Paolo, exchange places: 3

Universidade Estadual de Campinas, Campinas - SP, exchange places: 3

Universidade Federal de Minas Gerais, Belo Horizonte, exchange places: 4

Universidade Federal do Rio de Janeiro, Rio de Janeiro, exchange places: 4

Universidade Federal do Rio Grande do Sul, Porto Alegre, exchange places: 4

Universidade Federal de Santa Catarina, Florianópolis, exchange places: 4

Universidade Federal Fluminense, Niteroi, exchange places: 3

Chile

Pontifícia Universidad Católica de Chile, Santiago de Chile, exchange places: 10

Universidad de Chile, Santiago de Chile, exchange places: 4

Universidad de Valparaíso, Valparaíso, exchange places: 4

Colombia

Universidad del Rosario, Bogotá, exchange places: 4

Universidad Nacional de Colombia, Bogotá, exchange places: 4

Universidad de Los Andes, Bogotá, exchange places: 2

Costa Rica

Universidad Nacional de Costa Rica, San José, exchange places: 3

Mexico

Universidad Nacional Autónoma de México, Ciudad de México, exchange places: 5

Tecnológico de Monterrey, Monterrey, Guadalajara, Estado de Mexico, exchange places: 5

Universidad de Monterrey, Monterrey, exchange places: 3

Istituto Politecnico Nacional, Ciudad de México, exchange places: 3

Perú

Universidad Nacional Mayor de San Marcos, Lima, exchange places: 3

Pontificia Universidad Catolica del Perú, Lima, exchange places: 3

MEDITERRANEAN UNIVERSITIES

Israel

Interdisciplinary Center Herzliya (IDC), Herzliya, exchange places: 4

Lebanon

American University of Beirut, Beirut, exchange places: 2