



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
INTERNATIONAL RELATIONS DIVISION

**CALL FOR THE RENEWAL OF TUITION FEE WAIVERS FOR INTERNATIONAL  
STUDENTS ENROLLING IN FIRST, SINGLE AND SECOND CYCLE DEGREE  
PROGRAMMES AT THE ALMA MATER STUDIORUM - UNIVERSITY OF BOLOGNA,  
FOR A.Y. 2022-23 (UNIBO ACTION 1 - RENEWAL)  
DEADLINE: 4 AUGUST 2022**

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**ART. 1 - Subject, amount and duration**

In order to promote the attendance of international students in its degree programmes, the University of Bologna has funded tuition fee waivers, for a total value of 97.000 €, for international students regularly enrolling for A.Y. 2022-23 to the First, Single and Second Cycle Degree Programmes at University of Bologna, who are receiving a tuition fee waiver under Unibo Action 1 for A.Y. 2021-22.

Students receiving a tuition fee waiver under Unibo Action 1 for A.Y. 2021-22 are those who were awarded a tuition fee waiver, according to Unibo Action 1 for A.Y. 2021-22 ranking and reserve lists, and who accepted the full fee waiver. The possible option for other waivers (i.e. ER.GO) is not relevant.

Each waiver is awarded for one academic year only. The potential renewal of the waiver may only be possible through a specific call for applications.

The waivers cannot be awarded to students registering for multiple or joint programmes, for which tuition fees for A.Y. 2022-23 have to be paid to a partner university, other than the University of Bologna.

Students who are awarded the waivers are in any case bound to pay 157,04 € (Regional tax, tax stamp and insurance premium. The amount may be subject to change).

**ART. 2 – Incompatibility**

The waiver is not cumulative with Unibo Action 2 study grants.

INTERNATIONAL DESK

Via Filippo Re 4 40126 Bologna | Italy | Tel. + 39 051 2082550 | [internationaldesk@unibo.it](mailto:internationaldesk@unibo.it)



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The waiver is compatible with other forms of study support funded by ER.GO (such as study grants, housing services, etc.).

### ART. 3 –Admission requirements

Application is open exclusively to candidates who are in possession of all the following requirements:

- 1) being enrolled in a First, Single or Second Cycle degree programme at the University of Bologna for A.Y. 2021-22;
- 2) receiving a tuition fee waiver under Unibo Action 1 for A.Y. 2021-22.

### ART. 4 - Award criteria

Each student is awarded a score equal to the sum of the grades obtained by 10 August 2022 multiplied by the number of credits obtained for each exam; the outcome is multiplied by the following coefficient, based on the A.Y. of first enrolment:

First enrolment A.Y.	Coefficient
2021-2022	1
2020-2021	0,45

SCORE = (GRADE exam1\*CFUexam1 + GRADEexam2\*CFUexam2 + GRADEexam3\*CFUexam3 ....)\* coefficient.

**Students are invited to check that all exams passed have been recorded and to report any errors, by the call deadline.**

For exams passed on a pass-fail basis, the grade is given by the weighted arithmetical average of the grades obtained. If no grades have been obtained, candidates will not be awarded any score. For exams passed "con lode" no extra score will be awarded.

In case of change from a degree programme to another (passaggio) completed within A.Y. 2021-22, credits accrued in the original degree programme will be taken into account only if recognized in the present degree programme. Changes of degree programme completed later will not be considered.

In case of shortened programme (abbreviazione di corso), credits accrued previously are taken into account only if recognized in the present degree programme; the A.Y. of first enrolment will be calculated according to the year of enrolment during A.Y. 2021-22.

Credits accrued in single course units which are not recognized, credits accrued completing Additional Learning Requirements ("OFA") or attending Italian Language Courses at the University Language Centre (CLA) or any other credit which are not useful for the qualification awarding, will not be taken into account.

All credits, but those recognized in case of shortened programme of previous university careers, must be gained at University of Bologna (art. 16 University teaching regulations) or at other universities, within University of Bologna mobility programmes, and must be recognized by the above mentioned deadlines.

The assignment of the waiver is subject to:

- for all candidates, to the effective and regular enrolment for A.Y. 2022-23. Students enrolling for A.Y. 2022-23 who are not aligned to the exam schedule (fuori corso) cannot be awarded the Unibo Action 1 renewal waiver. Students can benefit of the Unibo Action 1 waiver for the same number of years as the standard duration of the degree programme of last enrolment. Students who enrol for



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the first time in a degree programme in A.Y. 2022-23 cannot be awarded the Unibo Action 1 renewal waiver;

- for students enrolling in the second year for A.A. 2022-23, having earned at least 10 ECTS credits from 11 August 2021 to 10 August 2022;
- for students enrolling in subsequent years for A.A. 2022-23, having earned at least 25 ECTS credits from 11 August 2021 to 10 August 2022.

The criteria laid down in paragraphs 2 and 3 of this article apply to the counting of credits.

#### **ART. 5 - Application submission: terms and methods**

Applications must be made from **15 June 2022 at 12.00 to 4 August 2022 at 12.00 (CEST)**, exclusively by using Studenti Online.

In order to submit the application candidates must:

1. connect to [studenti.unibo.it](http://studenti.unibo.it) and log in by using the university user id and password;
2. click on "Calls";
3. select the call "Bando Unibo Azione 1 2022-23 rinnovo - Unibo Action 1 2022-23 Renewal Call".

Only students who are in possession of the requirements laid down in Art. 3 will be enabled to fill in the online application.

In order to complete the application candidates must check their contacts and follow the instructions.

For assistance or guidance when filling in the online application, students can contact the Studenti Online Help Desk, telephone n° +39 0512080301, from Monday to Friday from 09.00 to 13.00 and from 14.00 to 17.00 (CET), or send an e-mail to [help.studentionline@unibo.it](mailto:help.studentionline@unibo.it).

Notifications relating to this call will only be sent to the university email addresses [@studio.unibo.it](mailto:@studio.unibo.it).

Important! The application will be deemed valid only if the student completes the above procedure correctly. Applications cannot be submitted on paper, by fax or by e-mail.

#### **ART. 6 – Establishment and approval of the ranking list of applicants, application of preferences in the event of equal evaluations**

The ranking lists of applicants are drawn up by a special Board and are approved by Decree of the Director. The ranking lists are drawn up in decreasing order of points. On equal points, preference will be given to the younger candidate.

The lists of applicants will be published on [www.studenti.unibo.it](http://www.studenti.unibo.it)

#### **ART. 7 – Acceptance**

Winners will be notified of the award of the waiver by email.

No later than 20 days from the date of receipt of notice of award of the waiver, in order to confirm the acceptance assignees must send an email to [internationaldesk@unibo.it](mailto:internationaldesk@unibo.it), under penalty of loss of the waiver. Assignees must state their full acceptance without reserve of the waiver, at the conditions laid down in the call for applications. In this statement, they must provide express confirmation, under their own full responsibility, that they do not fall within any of the conditions of incompatibility laid down in



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article 2 of this call for applications. They shall also commit to notify the university of any variation in the declared information which may arise during the year.

### **ART. 8 – Allocation methods**

The waivers are awarded considering the maximum amount of university fees (contributi omnicomprensivi annuali), based on the student's citizenship or degree programme of enrolment in A.Y. 2021-22, until reaching the budget set in art. 1. Any remaining budget of the Unibo Action 1&2 new waivers for A.A. 2022-23 may also be used.

Tuition fees amounts are available on the website: [www.unibo.it/tuitionfees](http://www.unibo.it/tuitionfees)

If the candidate changes the degree programme (passaggio da un corso di studio ad un altro), the waiver will be retained for the amount of tuition fees set for the degree programme of enrolment for A.Y. 2021-22. The candidate will be bound to pay the difference in amounts, if tuition fees for the degree programme of destination are higher. Candidates may be awarded the full tuition fee waiver if budget is available. The budget availability will be checked after 30 November 2022.

Any degree programme changes must be notified to the International Desk via email to: [internationaldesk@unibo.it](mailto:internationaldesk@unibo.it), by 30 November 2022.

### **ART. 9 – Withdrawal**

Withdrawals have to be notified via email to [internationaldesk@unibo.it](mailto:internationaldesk@unibo.it).

In case of withdrawals received by 15 October 2022, the waivers will be allocated to the next suitable candidates in the list of applicants within the maximum available budget set in art.1.

### **ART. 10 – Information notice concerning data processing**

Personal data collected are processed as described in the “Personal data processing” section available at: [www.unibo.it/privacy](http://www.unibo.it/privacy)

The information is published in compliance with artt. 13 and 14 of Regulation (EU) 2016/679 (GDPR).

The Administration reserves the right to verify the truth of the information provided. Without prejudice to the penal sanctions of article 76 of Italian Presidential Decree no. 445/2000, in the event of fraudulent information being discovered as a result of such verification the applicant will forfeit the right to the tuition fee waiver.

### **International Desk**

For information please contact the International Desk of the Alma Mater Studiorum – University of Bologna, Via Filippo Re 4, 40126 Bologna

Tel. +39 051 2082550

E-mail [internationaldesk@unibo.it](mailto:internationaldesk@unibo.it)

Office hours and contacts: [www.unibo.it/ContactsForInternationalStudents](http://www.unibo.it/ContactsForInternationalStudents)

The procedure manager is Paola Candotti – Settore Sportello Utenti Internazionali, Via Filippo Re 4, 40126 Bologna.



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**Language**

This English version of the call is made only for publicity purposes. For enforcing the call, resolving any dispute and for all legal purposes only the Italian version is valid.

Bologna, 13 June 2022

Digitally signed by the HEAD OF INTERNATIONAL RELATIONS DIVISION

Giovanna Filippini