



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA
ISTITUTO DI STUDI SUPERIORI
ISTITUTO DI STUDI AVANZATI

Reference No.2095/2019

File No. 268313, October 30, 2019

**Call for the selection of fifteen ISA Visiting Fellowships
for the period August – December 2020**

Application deadline: December 9, 2019 (3:00 p.m.)

In order to foster the internationalization and interdisciplinarity of the University of Bologna, the ISA (Istituto di Studi Avanzati), offers **fifteen Visiting Fellowships** for a period of one to three months to international visiting professors. The fellowships must be proposed by members of the academic staff of the University of Bologna and will be organized in close collaboration with the University Departments. The Fellowship period must be continuous in order to allow for a fruitful interaction with the Institute and the students.

Art. 1 - The Visiting Fellows will receive from the ISA:

• **A Contribution to be chosen between:**

- 1) - a lump-sum compensation to cover travel, transportation, food expenses and possible visa in the gross amount of 800.00 Euros for EU residents and 1,100 Euros for non-EU residents;
- 2) - a direct reimbursement of duly documented travel expenses only (up to 800.00 Euros for EU residents and 1,100 Euros for non-EU residents).

- **Accommodation (Bologna Campus):** depending on availability, either in a fully equipped apartment in Via De Rolandis 3, in the proximity of the Istituto di Studi Avanzati (Via Marsala 26, Bologna) and of the Rectorate.
- **Accommodation (Ravenna Campus):** for 1 Visiting Fellow who will carry out his activities in the Multicampus site of Ravenna, the accommodation and related hosting services will be provided according to the Agreement among ISA, the Scuola Superiore di Studi sulla Città e il Territorio of the Alma Mater Studiorum – University of Bologna and the Fondazione Flaminia of Ravenna with the aim to promote the international scientific mobility in the Campus.

The application must be completed according to the following procedure by the University of Bologna hosting academic:

1. access the system at <https://personale.unibo.it>
2. click on the "Login" button and log in with username and password
3. click on the box "Candidatura Visiting Professor"
4. select the call for "ISA Visiting Fellowship agosto – dicembre 2020" and follow the guided procedure.



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Art. 2 - Professors and Researchers (including “Ricercatori Senior”) with a permanent active position at the Alma Mater Studiorum - University of Bologna are invited to submit to the Istituto di Studi Avanzati of the University of Bologna their proposals for an ISA Visiting Fellowship (Professor Emeritus are not eligible).

Applications of professors and researchers who have already been assigned a Full Fellowship or a Lodging Fellowship by means of the Call for selection August-December 2019 and January-July 2020 are not eligible.

Applications of professors and researchers who have renounced to a Full Fellowship or a Lodging Fellowship assigned by means of the Call for selection August-December 2019 and January-July 2020 are not eligible.

Their stay can last minimum 1 month and up to 2 months (a 3-month stay may be exceptionally allowed) in the period from August to December 2020 and must be without interruptions.

August must be chosen only in combination with September.

The Fellowship period must be continuative and without interruptions.

Applications must be uploaded by the University of Bologna Proponent **no later than 3 p.m. on December 9, 2019**, at the following link <https://personale.unibo.it> using academic login credentials. The link can also be accessed from the ISA Website at www.isa.unibo.it.

The application must be accompanied by the following documents, which must be uploaded:

- I. **Personal and academic information about the Visiting Fellow***;
- II. **Motivation of the proposal** by the University of Bologna proponent, describing the reasons of the proposal of the Visiting Fellow and the planned activities, also in relation to the period of stay (online mask);
- III. **Short scientific profile of the Visiting Fellow* (in English)** for subsequent inclusion on the ISA website in case of the acceptance of the application (online mask);
- IV. **Title and synopsis of the ISA lecture*(in English)** that the Visiting Fellow will deliver at the Institute during his/her stay and other teaching activities – if planned – on the Degree and PhD courses of the University of Bologna (online mask);
- V. **Preferred and second choice period of stay proposal** (the periods indicated cannot be changed);
- VI. **Lodging and/or economic contribution request**;
- VII. The system will require an **explicit declaration by the Proponent** confirming receipt of the **favorable decision by the Head of Department** to host the Visiting Fellow (online mask);
- VIII. A scanned copy of the Visiting Fellow’s valid **Passport or ID document** (file to be uploaded);
- IX. **Curriculum vitae et studiorum and publication list** covering the last 5 years of the Visiting Fellow (only one merged file is to be uploaded)

N.B. the online procedure does **not** allow the intermediate saving if all text fields are not filled. Make sure to have all requested documents and data when uploading your application.



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At the end of the upload, the Proponent can save the proposal for possible future modification or send it directly. In this case, the proposal will no longer be modifiable.

If the request is approved, the information identified with * will be uploaded to the site www.isa.unibo.it.

The proposal must be sent before the deadline indicated in this call. Proposals saved but not sent will not be considered.

Art. 3 - Elements I, II, III, IV and IX listed in Art. 2 will be evaluated by the ISA Board, who will then select the best **fifteen applicants**. The ISA board is composed of academics representing all the scientific areas of the University of Bologna.

The selection criteria are the following:

The scientific excellence of the applicant 50%
(the continuity and impact of scientific activity over the last five years will be especially considered)

The relevance of an ISA residency 50%
(the extent of interdisciplinary involvement of the scientific community will be considered, as well as participation in teaching activities on University of Bologna courses; in particular, the interdisciplinary approach of proposed ISA lecture will be evaluated).

The results of the selection will be communicated at the end of the selection procedure no later than **January 30, 2020** by publication on the website www.isa.unibo.it and also by e-mail to the University of Bologna proposing Professors.

Art. 4 - Acceptance of the Fellowship must be confirmed **within 10 days** after receiving formal communication from the Director by sending an email to segreteria.isa@unibo.it. If the Fellowship is not accepted or if the acceptance communication does not arrive before the deadline, the ISA Board will offer the Fellowship to the next candidate on the shortlist. Depending on financial and/or lodging availability, the ISA may offer further "lodging fellowships" (i.e. only accommodation and no financial contribution).

In the case of Visiting fellows requiring housing on a Multicampus site other than Bologna (Forlì, Cesena and Rimini), the Council will evaluate the possibility of adding an extra gross amount of 400 € to the fellowship (whether with financial contribution or "lodging").

Art. 5 - The Fellows' entry and residence in Italy is regulated in accordance with Italian law and local authority directives. If a visa is required, the International Desk of the University of Bologna (diri.visiting@unibo.it) will provide information and support to the Fellow and his/her Proponent in the application process to obtain the correct visa required to receive the (1) lump-sum compensation indicated in Art.1.

Art. 6 - The Institute will provide injury and third-party liability insurance coverage (RCT) limited to the activities indicated and regulated by the contract with the ISA and that take place within the structures of the University of Bologna.



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The Fellowship does not confer the right to receive social security or access national health services. Fellows are required to obtain appropriate medical, accident and civil liability insurance, as established by University regulations.

Art. 7 – Residence periods always begin on the first working day of the month and always terminate on the last working day of the month; check-in and check-out at the apartments provided by the Institute must also comply with the following rules:

Check-in can be made after 2 p.m. of the first working day of the month while the check-out must be done within 10 a.m. of the last working day of the month of stay.

Art. 8. Welcoming and support on the arrival, included collecting of the keys and accompanying the ISA Fellow to the assigned apartment must be provided by the proponent of the Visiting Fellow.

This is especially important in case the arrival is not during the opening hours of the Camplus Apartments offices.

If you need further information about the apartments write to bologna.apartments@camplus.it or call the number +39051244212. The offices are located in Via Zamboni 64 – 40126 Bologna.

Art. 9 – The Institute of Advanced Studies does not guarantee lodging to the Fellow's hosts. No sum is to be refunded by the ISA if the hosts look for alternative accommodation.

Art. 10 - The expenses (lump-sum compensation or direct reimbursement) indicated in Art. 1 will be paid only after delivery of the Institute lecture and the completion and submission to the ISA administration office of all the forms and documents required. All documents must be properly completed and delivered before departure in order to process and deliver payments.

The Institute does not guarantee payment of expenses if all the required documentation is not delivered to the ISA Secretariat by Visiting Fellow before departure.

Art. 11 - This announcement will be available on the website www.isa.unibo.it until the closing date of the application.

The ISA (Istituto di Studi Avanzati) Director

Prof. Dario Braga