



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA
ISTITUTO DI STUDI SUPERIORI
ISTITUTO DI STUDI AVANZATI

Reference No. ... /2018
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**Call for the selection of ten ISA Visiting Fellowships
for the period January – July 2019**

Application deadline: May 16, 2018 (3:00 p.m.)

In order to foster the internationalization and interdisciplinarity of the University of Bologna, the ISA (Istituto di Studi Avanzati), offers **ten Visiting Fellowships** for a period of one to three months to international visiting professors. The fellowships must be proposed by members of the academic staff of the University of Bologna and will be organized in close collaboration with the University Departments. The Fellowship period must be continuous in order to allow for a fruitful interaction with the Institute and the students.

Art. 1 - The Visiting Fellows will receive from the ISA:

- **A Contribution to be chosen between:**

- 1) - a lump-sum compensation to cover travel, transportation, food expenses and possible visa in the gross amount of 800.00 Euros for EU residents and 1,100 Euros for non-EU residents;
- 2) - a direct reimbursement of duly documented travel expenses only (up to 800.00 Euros for EU residents and 1,100 Euros for non-EU residents).

- **Accommodation:** depending on availability, either in a fully equipped apartment for two people in Via De Rolandis 3, in the proximity of the Istituto di Studi Avanzati (Via Marsala 26, Bologna) and of the Rectorate, or in a studio-apartment at the Residence Terzo Millennio, via Pietro Miliani 7/2, Borgo Panigale – Bologna (<http://www.rtmliving.com/bologna/>)

- **Fellows room:** a fully equipped study and reading room located at Palazzo Paleotti, via Zamboni 25 (Bologna).

The application must be completed according to the following procedure by the University of Bologna hosting academic:

1. access the system at <https://personale.unibo.it>
2. click on the "Accesso al FrontOffice" button and log in with username and password
3. click on the box "Selezione su invito"
4. select the call for "ISA Visiting Fellowship" and follow the guided procedure.

Art. 2 - Professors and Researchers (including "Ricercatori Senior") with a permanent active position at the Alma Mater Studiorum - University of Bologna are invited to submit to the Istituto di Studi Avanzati of the University of Bologna their proposals for a Senior Visiting Fellowship. Their stay can last either 1 or 2 months (a 3-month stay may be allowed with a supported request) in the period from January to July 2019 and must be without interruptions.

Applications must be uploaded by the University of Bologna Proponent **no later than 3:00 p.m. on May 16, 2018**, at the following link <https://personale.unibo.it> using academic login credentials. The link can also be accessed from the ISA Website at www.isa.unibo.it.



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The application must be accompanied by the following documents, which must be uploaded:

- I. **Personal and academic information about the Visiting Fellow***
- II. **A letter of invitation and support**, signed by the University of Bologna Proponent, describing the reasons for the proposal of the Visiting Fellow **and the planned activities**, also in relation to the period of stay (online mask).
- III. **Short scientific profile of the Visiting Fellow*** for subsequent inclusion on the ISA website (online mask).
- IV. **Title and synopsis of the ISA lecture*** that the Visiting Fellow will deliver at the Institute (online mask).
- V. **Preferred and second choice period of stay proposal.**
- VI. **Optional lodging or economic contribution request.**
- VII. The system will require an **explicit declaration by the Proponent** confirming receipt of the **favorable decision by the Head of Department** to host the Visiting Fellow.
- VIII. **Curriculum vitae et studiorum and publication list** covering the last 5 years of the Senior Visiting Fellow.
- IX. A scanned copy of the Visiting Fellow's valid **Passport or ID document** (file to be uploaded)

At the end of the upload, the Proponent can save the proposal for possible future modification or send it directly. In this case, the proposal will no longer be modifiable.

If the request is approved, the information identified with * will be uploaded to the site www.isa.unibo.it

The proposal must be sent before the deadline indicated in this call. Proposals saved but not sent will not be considered.

Art. 3 - Elements I, II, III, IV and IX listed in Art. 2 will be evaluated by the ISA Board, who will then select the best **ten applicants**. The ISA board is composed of academics representing all the scientific areas of the University of Bologna.

The selection criteria are the following:

The scientific excellence of the applicant 50%
(the continuity and impact of scientific activity over the last five years will be especially considered)

The relevance of an ISA residency 50%
(the extent of interdisciplinary involvement of the scientific community will be considered, as well as participation in teaching activities on University of Bologna courses).

The results of the selection will be communicated at the end of the selection procedure no later than January 30th, 2018 by publication on the website www.isa.unibo.it and also by e-mail to the University of Bologna proposing Professors.

Art. 4 - Acceptance of the Fellowship must be confirmed **within 10 days** after receiving formal communication from the Director by sending an email to segreteria.isa@unibo.it. If the Fellowship is not accepted or if the acceptance communication does not arrive before the deadline, the ISA Board will offer the Fellowship to the next candidate on the shortlist. Depending on financial and/or lodging availability, the



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ISA may offer further Fellowships (with financial contribution) and “lodging fellowships” (i.e. only accommodation and no financial contribution).

In the case of visiting fellowships requiring housing on a Multicampus site other than Bologna, the Council will evaluate the possibility of adding an extra gross amount of 400 € to the fellowship (whether with financial contribution or “lodging”)

Art. 5 - The Fellows’ entry and residence in Italy is regulated in accordance with Italian law and local authority directives. If a visa is required, the International Desk of the University of Bologna (diri.visiting@unibo.it) will provide information and support to the Fellow and his/her Proponent in the application process to obtain the correct visa required to receive the (1) lump-sum compensation indicated in Art.1.

Art. 6 - The Institute will provide injury and third-party liability insurance coverage (RCT) limited to the activities indicated and regulated by the contract with the ISA and that take place within the structures of the University of Bologna.

The Fellowship does not confer the right to receive social security or access national health services. Fellows are required to obtain appropriate medical, accident and civil liability insurance, as established by University regulations.

Art. 7 – **Residence periods always begin on the first working day of the month and always terminate on the last working day of the month;** check-in and check-out at the apartments provided by the Institute must comply with these rules.

Art. 8 – **The Institute of Advanced Studies** is not responsible for lodging the Fellow’s hosts, even though this requires a communication from the Visiting Fellow. No sum is to be refunded by the ISA if the hosts look for alternative accommodation.

Art. 9 - The expenses (lump-sum compensation or direct reimbursement) indicated in Art. 1 will be paid only after delivery of the Institute lecture and the completion and submission to the ISA administration office of all the forms and documents required and described in the section for Visiting Fellows on the ISA website <http://www.isa.unibo.it/en/activities/isa-senior-fellowship/isa-senior-fellowship>. All documents must be properly completed and delivered before departure.

The Institute does not guarantee payment of expenses if all the required documentation is not provided before the departure of the Visiting Fellow.

Art. 10 - This announcement will be available on the website www.ias.unibo.it until the closing date of the application.

Bologna, April 10, 2018

The ISA (Istituto di Studi Avanzati) Director
Prof. Dario Braga