



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA
ISTITUTO DI STUDI SUPERIORI
ISTITUTO DI STUDI AVANZATI

Reference No. 1287/2017
File No. 124910 dated 19/10/2017

**Call for the selection of ten ISA Visiting Fellowships
for the period July – December 2018**

Application deadline: November 30, 2017 (11:00 p.m.)

In order to foster the internationalization and interdisciplinarity of the University of Bologna, the ISA (Istituto di Studi Avanzati), offers **ten Visiting Fellowships** for a period of one to three months to international visiting professors. The fellowships must be proposed by members of the academic staff of the University of Bologna and will be organized in close collaboration with the University Departments. The Fellowship period must be continuous in order to allow for a fruitful interaction with the Institute and the students.

Art. 1 - The Visiting Fellows will receive from ISA:

• **A Contribution to be chosen between:**

- 1) - a lump-sum compensation to cover travel, transportation, food expenses and possible visa in the gross amount of 800,00 Euros for EU residents and 1,100 Euros for non-EU residents;
- 2) - a direct reimbursement of the mere travel expenses duly documented (up to 800,00 Euros for EU residents and 1,100 Euros for non-EU residents).

• **Accommodation:** in preference, but depending on availability, in a fully equipped apartment for two people in Via De Rolandis 3, in the proximity of the Istituto di Studi Avanzati (Via Marsala 26, Bologna) and of the Rectorate or in a studio-apartment at the Residence Terzo Millennio, via Pietro Miliani 7/2, Borgo Panigale – Bologna (<http://www.rtmliving.com/bologna/it/index.php>)

• **Fellows room:** a fully equipped study and reading room located at Palazzo Paleotti, via Zamboni 25 (Bologna).

The application must be completed according to the following procedure by the University of Bologna hosting academic:

1. access the system at <https://personale.unibo.it>
2. click on the "Accesso al FrontOffice" button and enter with username and password
3. click on the box "Selezione su invito"
4. select the call for "ISA Visiting Fellowship" and follow the guided procedure.

Art. 2 - Professors and Researchers (including "Ricercatori Senior") with a permanent active position at the Alma Mater Studiorum - University of Bologna are invited to submit to the Istituto di Studi Avanzati of the University of Bologna their proposals for a Visiting Fellowship. The stay can last either 1, 2 or 3 months in the period from July to December 2018 and must be without interruptions.

Applications must be uploaded by the University of Bologna Proponent **no later than 11:00 p.m. on November 30, 2017**, at the following link <https://personale.unibo.it> using academic credentials. The link can also be accessed from the ISA Web site at www.isa.unibo.it.



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The application must be accompanied by the following documents, which shall be uploaded:

- I. **A letter of invitation and support**, signed by the University of Bologna Proponent, describing the reasons for the proposal of the Visiting Fellow **and the planned activities**, also in relation to the period of stay (on line mask).
- II. **Short scientific profile of the Visiting Fellow** for the subsequent presentation on the ISA web site (on line mask).
- III. **Title and synopsis of the ISA lecture** that the Visiting Fellow will deliver at the Institute (on line mask).
- IV. **One single file** containing **personal and professional data, curriculum vitae et studiorum and publication list** of the last 5 years of the Senior Visiting Fellow.
- V. A scanned copy of the Visiting Fellow's valid **Passport or ID document** (file to be uploaded)
- VI. The system will require an **explicit declaration of the Proponent** regarding having received the **favorable decision by the Head of Department** to host the Visiting Fellow.

At the end of the upload, the Proponent can save the proposal for possible future modifications or send it directly. In this case, the proposal will no longer be modifiable.

The proposal must be sent before the deadline indicated in this call. Proposals saved but not sent will not be considered.

Art. 3 - The elements I, II, III and IV presented in Art. 2 will be evaluated by the ISA Board, who will then select the best **ten applicants**. The ISA board is composed of academics representing all the scientific areas of the University of Bologna.

The selection criteria are the following:

The scientific excellence of the applicant 50%
(the continuity and impact of the scientific activity in the last five years will be especially considered)

The relevance of an ISA residency 50%
(the extent of interdisciplinary involvement of the scientific community will be considered as well as the participation in teaching activity in courses of the University of Bologna).

The results of the selection will be communicated at the end of the selection procedure not later than January 30th, 2018 by publication on the website www.isa.unibo.it and also by e-mail to the University of Bologna proposing Professors.

Art. 4 - Acceptance of the Fellowship must be confirmed **within 15 days** after receiving formal communication from the Director by sending an email to segreteria.isa@unibo.it. If the Fellowship is not accepted or if the acceptance communication does not arrive within terms, the ISA Board will proceed by offering the Fellowship to the next candidate on the short list. Depending on financial and/or lodging availability, the ISA may offer further Fellowships (with financial contribution) and "lodging fellowships" (i.e. only accommodation and no financial contribution).

In the cases of visiting fellowship requiring housing in a Multicampus site different from Bologna, the Council will evaluate the possibility of adding to the fellowship (whether with financial contribution or "lodging") an extra contribution of the gross amount of 400 €.

Art. 5 - The Fellows' entry and residence in Italy is regulated in accordance to the Italian law and to the directives of the local authorities. If a visa is required, the International Desk of the University of Bologna (diri.visiting@unibo.it) will provide information and support to the Fellow and his/her Proponent to



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complete the procedure to obtain the proper visa suitable to receive the contribution (1) lump-sum compensation indicated in Art.1.

Art. 6 - The Institute will provide injury and third-party liability insurance coverage (RCT) limited to the activities indicated and regulated by the contract with ISA and that take place in the structures of the University of Bologna.

The Fellowship does not confer the right to obtain social security or national health services coverage. Fellows are required to obtain appropriate medical, accident and civil liability insurance, as established by University regulations.

Art. 7 – **The residence periods always begin on the first working day of the month and always terminate on the last working day of the month;** check-in and check-out at the apartments provided by the Institute must then comply to these rules.

Art. 8 - The contribution for expenses (lump-sum compensation or direct reimbursement) indicated in Art. 1 will be paid only after delivery of the Institute lecture and upon filling in and delivering to the ISA administration office all the forms and documents required and described in the section dedicated to Visiting Fellows on the ISA website <http://www.isa.unibo.it/en/activities/isa-senior-fellowship/isa-senior-fellowship>. All documents must be properly filled in and delivered before departure.

The Institute does not guarantee payment of the contribution if all required documentation is not provided before departure of the Visiting Fellow.

Art. 9 - This announcement will be available on the website www.ias.unibo.it until the closing date of the application.

Bologna, October 19, 2017

The ISA (Istituto di Studi Avanzati) Director
Prof. Dario Braga