



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA
AREA SERVICE AREA MEDICA

AREA SERVICE AREA MEDICA – 7 STUDY GRANTS FOR HUMAN GROSS ANATOMY LEARNING ACTIVITIES ABROAD – MEDICINE AND SURGERY DEGREE PROGRAMME CALL FOR APPLICATIONS

This English version is provided for publicity purposes only. Please note that the official call for applications is written in Italian, and is published on <https://bandi.unibo.it/>. To the extent any translated part or element of this document conflicts with the Italian version, the Italian version controls and will prevail in case of legal controversies.

**APPLICATION DEADLINE:
6 June 2022 – 13:00h (Italian time)**

ART. 1 – STUDY GRANTS

This document regulates the 2022 application procedures for **study grants** for Human Gross Anatomy experiences abroad aimed at supporting **students from the following Degree Programme which refers to the School of Medicine of the University of Bologna:**

- Medicine and Surgery whose teaching activities are based in Bologna (cod. 9210)

The amount of each study grant is **EUR 1.600,00** (before School tax obligations).

In 2022 the human gross anatomy learning activities of this call for applications will be held within “Professor Giovanni Mazzotti Italian-American Conference” (Buffalo, New York state, USA) and will last 2 weeks in a period to be agreed with the hosting institution, **by 4 September 2022**.

ART. 2 – SELECTION, PURPOSE, AND GENERAL ELIGIBILITY REQUIREMENTS

The study grants are aimed at **students** who, upon submitting their application, are **currently enrolled** and up to date with the fees in one of the Single-cycle Degree Programmes which refer to the School of Medicine as per art. 1 above.

Students may apply for study grants learning experiences abroad for the purpose of attending Human Gross anatomy learning activities within the course “Professor Giovanni Mazzotti Italian-American Conference” (Buffalo, New York state, USA).

Due insurance coverage regulations, it is not possible to submit applications about international learning experiences abroad which start within **15 (fifteen) days** from the application deadline.

The **maximum duration** of the proposed international learning experiences abroad must not exceed six months (including possible extension).

The **start date** must be within six months from the deadline of this call for applications

IMPORTANT NOTICE



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA
AREA SERVICE AREA MEDICA

The international learning experience abroad is to be carried out according to the availability of the chosen host institution and to specific requirements set out by the host institution and/or rules and regulations of the country where the host institution is located.

Candidates must, in due time, gather all the necessary information about:

- any specific requirement and/or administrative procedure required by the host institution (e.g. application, documents to be submitted, etc.);
- any rules and regulations about entering and staying in the host country, including health-related ones; candidates may enquire about this at the relevant Embassies or Consulates of the host country in Italy;
- healthcare access in the host country; candidates may enquire about this at their local Italian National Health Service offices (ASL) or to the relevant Embassies or Consulates of the host country in Italy.

ART. 3 – APPLICATION DEADLINES AND REQUIRED DOCUMENTS

Applications must be submitted only via the 'Studenti Online' portal by **6 June 2022 – 13:00h (Italian time)**

In order to apply, candidates must:

1. access www.studenti.unibo.it with their institutional username and password;
2. click on "Calls"
3. select the following call: '**Area Service Area Medica – Bando per n. 7 borse di studio per esperienze di Anatomia settoria all'estero anno 2022 – Scuola di Medicina e Chirurgia, CdL in Medicine and Surgery**'

Only applicants who hold the requirements outlined in art. 2 will be able to submit their application.

Please check your contact details

For technical support about the online application, candidates may phone the Studenti Online Helpdesk at +39 051 2080301 (Mon-Fri 09:00-13:00/14:00-17:00) or email help.studentionline@unibo.it.

For administrative support and information about this call for application, candidates may email the Degree programmes administration office – Medical Service Area at sam.corsidistudio@unibo.it.

Any notice or update about this call for applications will be emailed only to @studio.unibo.it institutional mailboxes.

PLEASE NOTE that only applications submitted following the aforementioned procedure and with all the required documents will be considered; it is not possible to submit applications by email.

The following documents must be uploaded when submitting applications:

- Application form (Attachment A);
- Self-certification about personal, financial and social security information of the applicant, which must state also their chosen payment method (Attachment B);
- Copy of a valid ID.

a) Candidates with EU citizenship may produce self-declaration statements about academic and professional qualifications according to articles 46 and 47 of Italian D.P.R. 445/2000.



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA
AREA SERVICE AREA MEDICA

b) Candidates with non-EU citizenship who are compliant with Italian immigration rules, or who are authorised to stay on Italian territory, must follow the provisions stated in commas 2 and 3 of art. 3 of Italian D.P.R. 445/2000.

In addition to conditions a) and b) outlined above, personal statuses, individual qualities, and facts can be documented with certificates or declarations issued by the competent authority of the relevant foreign country. These certificates or declarations must be presented together with a sworn translation certified by the Italian Embassy or Consulate to be conforming to the original; before certifying conformity, the Italian Embassy or Consulate must warn the applicant about the legal consequences of producing false documents.

The University may perform background checks on candidate statements and self-declarations. In case of false declarations, applicants will be considered ineligible for the study prize, in addition to facing legal penalties pursuant of art. 76 of Italian D.P.R. 445/2000.

IMPORTANT NOTE: incomplete applications will not be considered.

ART. 4 – ASSESSMENT CRITERIA

A ranking list will be made in descending order according to the sum of the following criteria:

- Number of credits recorded **by the deadline of this call for applications** *in relation to the credits as planned* by the Course structure diagram of the Degree Programme the candidate is enrolled in, according to the year of enrolment (to the nearest 0,01);
- grades in each exam recorded weighted with credits (to the nearest 0,01).

In case of a tie in score, the candidate with the lowest ISEE2021¹ will prevail.

The final ranking and the awardees list produced by the Board will be approved with an act issued by the Head of the Medical Service Area.

ART. 5 – INCOMPATIBILITY

Beneficiaries of the study grants for international learning experiences abroad of this call for application cannot hold:

- other study grants awarded by the University or other Institutions in charge of exchange programmes for the same learning experience mobility period (= no double grants);
- grants for 'Viaggi di Istruzione per Studenti'.

ART. 6 – RANKING PUBLICATION AND GRANT ACCEPTANCE

¹ Following the publication of the final ranking and only for the applicants allowed to benefit from this Call, the Office will assess the submission of ISEE, as already acquired by the Administration, during the a.y. 2021/22. Please note: only ISEE already submitted will be considered.



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA
AREA SERVICE AREA MEDICA

The act by the Head of the Medical Service Area approving the final ranking and the awardees list will be published on Studenti Online; this will serve as official notice to all candidates.

Within **5 (five)** calendar days from the ranking publication, including the day of the ranking publication:

- a) **Applicants whose projects have been approved WITH a study grant ('VINCITORE')** must email their official acceptance of the study grant to sam.corsidistudio@unibo.it. Applicants who fail to notify their acceptance will lose their right to the grant;
Study grant holders who do not carry out their international learning experience abroad as planned in their application must refund the grant.
- b) **Applicants whose projects have been approved WITHOUT a study grant ('IDONEO/A')** who wish to carry out their planned international learning experience at their own expenses must email their intention to do so to sam.corsidistudio@unibo.it.

ART. 7 – INSURANCE

The act by the Head of the Medical Service Area approving the final ranking and the awardees list represents the formal authorisation act activating insurance cover for students whose applications have been approved with or without study grants.

Insurance cover operates automatically for students who carry out their learning experience abroad on condition that they are **currently enrolled** and up to date with the fees in one of the Degree Programmes listed in art. 1 of this call for applications.

Please note that this insurance does not cover professional liability for medical or healthcare activities – if needed, additional cover must be purchased separately with no additional costs to be borne by the University.

This insurance only covers institutional activities as related to this call for applications, it does not cover further voluntary activities.

ART. 8 – SUSPENSION AND WITHDRAWAL

Suspensive conditions will not be granted. The mobility must be concluded **by 4 September 2022**.

Grant holders who decide to withdraw from the planned international learning experience abroad must notify the Degree programmes administration office – Medical Service Area (sam.corsidistudio@unibo.it) about their decision as soon as possible; withdrawal notices must carry a copy of a valid ID as attachment. Grant holders who withdraw may be required to refund the study grant.

ART. 9 – LEARNING EXPERIENCE CONFIRMATION

At the end of the international learning experience abroad, beneficiaries **must** send to the Degree programmes administration office – Medical Service Area (sam.corsidistudio@unibo.it) a **declaration** of learning experience confirmation issued by the host institution, **no later than 30 (thirty) days from the end date of the mobility**.

Grant holders who fail to submit their learning experience declaration must refund the study grant.

ART.10 – PRIVACY STATEMENT AND PROCEDURE SUPERVISOR

4/5

Settore Didattica di ambito medico | Ufficio Corsi di studio

Via Massarenti, 9 | 40138 Bologna | Italia | Tel. + 39 051 2080 899/835/883 | sam.corsidistudio@unibo.it

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Information about personal data processing for information submitted by applicants to this call for applications is published on <https://www.unibo.it/en/university/privacy-policy-and-legal-notes/privacy-policy/personal-data-processing>.

Pursuant to Italian Law 7 August 1990, n. 241, the procedure supervisor for this call for applications is the Head of the Medical teaching unit – Medical Area Service, Ms. Silvia Samoggia.

ART.12 – PUBLICITY

This call for applications is published on the 'Bandi, gare e concorsi' page of the University of Bologna website, at the following link:

LINK <https://bandi.unibo.it/s/sam/area-service-area-medica-bando-per-n-7-borse-di-studio-per-esperienze-di-anatomia-settoria-all-estero-anno-2022-scuola-di-medicina-e-chirurgia-cdl-in-medicine-and-surgery>

For the Head
of the Medical Service Area
Ms. Alice Trentini
The Head of Medical Teaching Unit
Ms. Silvia Samoggia
(P.D. rep. 5533/2021)
(digitally signed)