



AREA SERVICE AREA MEDICA

**CALL FOR N. 2 PRIZES FOR INTERNATIONAL SUMMER SCHOOLS ABROAD FOR
STUDENTS OF THE SCHOOL OF MEDICINE – YEAR 2018
(Annex to P.D. Rep. n. 2599 – Prot. n. 82644 of 11 April 2019)**

DEADLINE: 14 May 2019, 13:00h (Italian time)

Art. 1 – Prizes

This document represents the unofficial English translation of the Call for n. 2 Prizes for international summer schools abroad for students of the School of Medicine – Year 2019. The Call is open to **all students enrolled in degree programmes delivered by the School of Medicine with Bologna as their official place of teaching (sede didattica).**

The total gross amount (before School tax obligations) of each study prize is €1000,00 (before School tax obligations).

Please note that the official call for applications is written in Italian, and is published on <https://bandi.unibo.it/s/sam/bando-per-l-erogazione-di-n-2-premi-di-studio-per-la-partecipazione-degli-studenti-dei-corsi-di-studio-sede-di-bologna-riferiti-alla-scuola-di-medicina-e-chirurgia-a-summer-school-internazionali-anno-2019/view>

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Art. 2 – Beneficiaries, eligible activities, and duration of mobility

Study prizes are awarded to students who, at the time of application, are enrolled for A.Y. 2018/19 on first cycle, second cycle, or single cycle degree programmes which refer to the School of Medicine as stated in art. 1.

Students may apply to this call for international mobility periods abroad to participate in summer schools related to the learning objectives of the degree programme on which they are enrolled. Any mobility period must end **by 30 September 2018** or before graduation of the applicant.

Students may apply under the following conditions:

- a) **if they are already enrolled** on a summer school by the deadline of this call for applications. In this case, a written acceptance/enrolment confirmation issued by the host University organising the summer school must be submitted with the application;
- b) **if they are not yet enrolled** on a summer school by the deadline of this call for applications. In case they are awarded one of the prizes, students applying under this condition must submit to the General Administration Office – School of Medicine a written acceptance/enrolment confirmation issued by the host University organising the summer school upon formally accepting the study prize.

In order to be eligible for this call for applications, the events for which students can apply must bear the words “Summer School” in their title; these words must be stated in the official course contents page or booklet published by the host University organising the event.

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Due to insurance cover activation procedures, it is not possible to apply for a mobility period abroad which, by the application deadline, is either already finished, still ongoing, or scheduled to begin within 15 days of the application deadline.

The duration of the mobility period abroad cannot exceed two weeks; any mobility period must end by 30 September 2019 or before graduation of the applicant.

Art. 3 – Required documentation and Application deadline

Applications must be submitted **by the deadline** stated in art. 4 of this call for applications, and **only via the ‘Studenti Online’ website**.

In order to submit applications, students must:

1. Access studenti.unibo.it with their institutional credentials (username and password);
2. Select “CALLS”;
3. Select “*BANDO PER L’EROGAZIONE DI 2 PREMI DI STUDIO PER LA PARTECIPAZIONE DEGLI STUDENTI DELLA SCUOLA DI MEDICINA E CHIRURGIA A SUMMER SCHOOL INTERNAZIONALI - ANNO 2019*”;
Only students who are eligible according to the admission requirements stated in art. 2 of this call for applications will be able to submit their application.
4. Check personal information and contact details.

Students may refer to the Studenti Online Help Desk for any enquiry or to ask for assistance in submitting their application (phone: +390512099882 Mon-Fri 9:00-13:00 and 14:00-17:00; email help.studentionline@unibo.it).

Any notification or message related to this call for application will be addressed to institutional mailboxes @studio.unibo.it.

IMPORTANT NOTES

- a. Only applications submitted according to the procedure outlined above will be considered;
- b. Paper-based applications, or applications submitted by email, will not be considered.

The following documents must be submitted with to the application:

1. Annex A (application form) with detailed programme of the summer school, the name of the host University organising the event, and the planned duration of the mobility period abroad.
2. Student motivation letter, duly signed and stamped by a Professor of the Degree Programme on which the applicant is currently enrolled. In the motivation letter, students must specify on which disciplinary areas they wish to focus by participating in the summer school, and how this experience matches the learning outcomes of their Degree Programme (*see cover letter form attached to the call for applications*).
3. Written acceptance/enrolment confirmation issued by the host University organising the summer school, only for students applying under the condition outlined in art. 2 para. a) of this call for applications;

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- Annex B (self-declarations about tax and social security conditions of the applicant, and about methods of payment (*see Annex B form attached to the call for applications*)).
- Copy of a valid ID.

IMPORTANT NOTE: incomplete applications will not be considered.

Art. 4 – Deadline

Applications must be submitted **by Tuesday, 14 May 2019, at 13:00h Italian time**. Late applications will not be considered.

Art. 5 – Ineligibility

The study prizes are not compatible with other financial provisions issued by either the University or other organisations aimed at funding international mobility during the same mobility period (no double funding).

Art. 6 – Examination Board and Approval of the final ranking list

The Examination Board appointed by P.D. Rep. n. 2599 – Prot. n. 82644 of 11 April 2019 will assess applications according to the following criteria:

- Mobility project:** from 1 to 10 points, based on: relevance of the proposed mobility project to the learning outcomes of the candidate's Degree Programme; quality of the mobility project; and accuracy of the project presentation in the application.
- Academic curriculum:** from 1 to 10 points, based on the weighted average grade calculated on learning activities which have been passed and recorded on the student record by the application deadline, as follows:

Weighted average grade	Points
30,00	10
29,70 - 29,99	9
29,30 - 29,69	8
28,80 - 29,29	7
28,20 - 28,79	6
27,50 - 28,19	5
26,70 - 27,49	4
25,80 - 26,69	3
24,80 - 25,79	2
less than 24,79 (included)	1

In case of a tie in score, the youngest candidate will prevail.

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The final ranking list and the official nomination of study prize beneficiaries will be approved with P.D. issued by the Head of the Medical Area Service.

All candidates will be notified by email about checking their ranking list position when the ranking list is published on Studenti Online.

Study prize beneficiaries who fail to complete their mobility project abroad during the period stated in their application must return the study prize money.

Art. 7 – Withdrawal notices

Withdrawal from the mobility project or from this call for applications must be notified as soon as possible to the General Administration Office – Medical Area Service.

Should any beneficiary notify their withdrawal by 14 June 2019, their study prize will be allocated to the candidate who is next in line in the ranking list. The successor candidate will be notified about their new position by email and/or by phone and must send an acceptance confirmation in writing by 5 working days; failure to comply with this deadline will result in losing the study prize.

Study prizes which should become available due to any beneficiaries notifying their withdrawal after 14 June 2019 will be allocated only to candidates who are on the ranking list and who had applied under the condition specified in art. 2 para. a) of this call for applications.

Art. 8 – Insurance cover

Students enrolled on one of the Degree Programmes specified in art. 1 of this call for applications are automatically covered by student insurance

Art. 9 – Final certificate

At the end of the international mobility period abroad, beneficiaries must submit to the General Administration Office – Medical Area Service a declaration issued by the host University certifying actual participation in the summer school.

Beneficiaries who fail to submit this declaration must return the study prize money.

Art. 10 – Publication

This call for applications is published on the website of the School of Medicine at the following link:

<https://bandi.unibo.it/s/sam/bando-per-l-erogazione-di-n-2-premi-di-studio-per-la-partecipazione-degli-studenti-dei-corsi-di-studio-sede-di-bologna-riferiti-alla-scuola-di-medicina-e-chirurgia-a-summer-school-internazionali-anno-2019/view>

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Art. 11 – Privacy and Official in charge of the procedure

Personal information provided on applications will be gathered by the University. Information and data will be managed according to the provisions of Italian D.Lgs. 30 June 2003, n. 196 and EU GDPR n. 2016/679; they will be gathered and stored for the purpose and timeframe required to manage this procedure. Information will be handled and stored in electronic and paper-based records.

Submitting the required information is mandatory; candidates who refuse to submit the required information will not be considered for this procedure.

Candidates maintain their legal rights about their personal information, pursuant to current privacy regulations. The Data Controller of all information related to this call for applications is the University of Bologna – Via Zamboni 33, 40126 Bologna.

The Official in charge of information and data, for the purpose of the privacy rights mentioned above, is the Head of the Medical Service Area.

Pursuant to Italian Law 241/90, the Official in charge of the procedure to determine the student benefit awarded with this call for applications, on behalf of the University, is the Manager of the Medical Teaching Division – SAM – Dr. Silvia Samoggia.

For further information about this call for applications, please write to: medicina.affarigenerali@unibo.it

The Head of the
Medical Service Area
Dott. Leonardo Piano

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